CITY *of* CAPE GIRARDEAU

POLICE DEPARTMENT

The Cape Girardeau Police Department is concerned about your safety and well being. Please feel free to contact the Department if you need assistance. **If you need emergency assistance please call 911.** To contact the Police Department use the following numbers:

Emergency	**911**
Routine Business	**335-6621, option 1**

In the unfortunate event that you become a victim of a crime please remember the following:

- Remain calm and get to a safe place if the situation demands it.
- Call 911 Immediately.
- Inform the operator if you are injured and need medical attention.
- Are there weapons involved in this incident? Does the suspect have weapons?
- If an attacker only wants your property (i.e. purse, wallet), do not resist – give them the property. Your life and wellbeing is worth more than property.
- Is the suspect still on scene or has he left the area?
- Make note of the suspect's physical characteristics (i.e. clothing, gender, race, build)
- Make note of what occurred in the incident. (i.e. damaged property, assault, property was stolen, etc.)
- Do not touch anything that may be of evidentiary value (the officer may want to seize that item for evidence).
- Remain nearby for the officer's arrival.
- Retrieve a report number for the incident from the officer.
- You should receive an update from the officer as the investigation progresses.

The following checklist provides some tips on increasing your safety in and around your home.

Exterior Doors

	Yes	No
All doors are locked at night and every time we leave the house—even if it's just for a few minutes.	☐	☐
Doors are solid hardwood or metal-clad.	☐	☐
Doors feature wide-angle peepholes at heights everyone can use.	☐	☐
If there are glass panels in or near our doors, they are reinforced in some way so that they cannot be shattered.	☐	☐
All entryways have a working, keyed entry lock and sturdy deadbolt lock installed into the frame of the door.	☐	☐
Spare keys are kept with a trusted neighbor, not under a doormat or planter, on a ledge, or in the mailbox.	☐	☐

Garage and Sliding Door Security

The door leading from the attached garage to the house is solid wood or metal-clad and protected with a quality keyed door lock and deadbolt.	☐	☐
The overhead garage door has a lock so that we do not rely solely on the automatic door opener to provide security.	☐	☐
Garage doors are all locked when leaving the house.	☐	☐
The sliding glass door has a strong, working key locks.	☐	☐
A dowel or a pin to secure a glass door has been installed to prevent the door from being shoved aside or lifted off the track.	☐	☐
The sliding door is locked every night and each time we leave the house.	☐	☐

Protecting Windows

Every window in the house has a working key lock or is securely pinned.	☐	☐
Windows are always locked, even when they are opened a few inches for ventilation.	☐	☐

Outdoor Security

Shrubs and bushes are trimmed so there is no place for someone to hide.	☐	☐
There are no dark areas around our house, garage, or yard at night that would hide prowlers.	☐	☐
Every outside door has a bright, working light to illuminate visitors.	☐	☐

Floodlights are used appropriately to ensure effective illumination.	☐	☐
Outdoor lights are on in the evening—whether someone is at home or not or a photocell or motion-sensitive lighting system has been installed.	☐	☐
Our house number is clearly displayed so police and other emergency vehicles can find the house quickly.	☐	☐

Security When Away From Home

	Yes	No
At least two light timers have been set to turn the lights on and off in a logical sequence, when we are away from home for an extended time period.	☐	☐
The motion detector or other alarm system (if we have one) has been activated when we leave home.	☐	☐
Mail and newspaper deliveries have been stopped or arrangements for a neighbor/ friend to pick them up have been made when we go away from home for a period of time.	☐	☐
A neighbor has been asked to tend the yard and watch our home when we are away.	☐	☐

Outdoor Valuables and Personal Property

	Yes	No
Gate latches, garage doors, and shed doors are all locked with high-security, laminated padlocks.	☐	☐
Gate latches, garage doors, and shed doors are locked after every use.	☐	☐
Grills, lawn mowers, and other valuables are stored in a locked garage or shed, or if left out in the open, are hidden from view with a tarp and securely locked to a stationary point.	☐	☐
Every bicycle is secured with a U-bar lock or quality padlock and chain.	☐	☐
Bikes are always locked, even if we leave them for just a minute.	☐	☐
Firearms are stored unloaded and locked in storage boxes and secured with trigger guard locks.	☐	☐
Valuable items, such as television, stereos, and computers have been inscribed with identifying number approved by local police.	☐	☐
Our home inventory is up-to-date and includes pictures. A complete copy is kept somewhere out of the house.	☐	☐

IMPORTANT PHONE NUMBERS:

Elderly Abuse and Neglect ……1-800-392-0210
Community Counseling Center ……573-334-1100