



MINUTES - Draft

TUESDAY, APRIL 29, 2014

A meeting of the Board of Directors of the Cape Girardeau, Missouri Parks and Recreation Foundation was held on April 29, 2014 at 12 noon at the Osage Centre after previous being rescheduled.

1. **Call to Order:** The following directors and board members were present:

Tom Neumeyer	Bari Neff	Bob Basler	Michael Gardner	Larry Essner
Loretta Schneider	Beverly Evans	Danny Essner	Percy Huston	Craig Billmeyer
Pete Poe				

The following directors and board members were absent:

Nathan Essner

2. WELCOME AND INTRODUCTIONS:

President Bari Neff welcomed the board and began the meeting.

3. MINUTES:

Danny Essner made a motion, seconded by Craig Billmeyer to approve the January 21, 2014 minutes as mailed. Motion passed.

4. Treasurer's Report: Approve End of Fiscal Year Report 2012/13 – Beverly Evans

Recreation Division Manager Scott Williams reviewed the year-end report and clarified any questions or concerns the board may have had from the last foundation meeting. Parks and Recreation Director Julia Thompson asked for a motion to approve the End of Fiscal Year Report 2012/2013, and to approve borrowing any additional funds from the foundation for special projects if needed. Danny Essner made a motion seconded by Beverly Evans. Motion approved.

5. OLD BUSINESS

A. 2013/14 Foundation Goals and Events – President Bari Neff

- **Calendar of Events for 2013** – Recreation Division Manager, Penny Williams introduced the calendar and explained that she would go into more detail later in the meeting.
- **Celebration of Youth Sports Banquet Update** –Scott Williams
Recreation Division Manager Scott Williams reported on the ending detail of the event, with the event bringing over 700 people in attendance, with a net total profit of \$3878.76 for the foundation. He then thanked all the board members for their help and expressed how excellent the event went off for the first year.

B. Sub-Committee Discussion/ Recommendations

- **Membership – Percy Huston / Scott Williams**

Percy Huston reported that the sub-committee met Tuesday April 22, where they made progress on the Foundation Membership program. The committee decided to name the membership program “Friends of the Parks and Recreation Foundation”. They also decided to incorporate three levels of the membership including, “Individual, Family, and Corporate”. The recommended levels of membership donations are \$25 for an individual membership, \$50 for a family membership, and \$250 for a corporate membership. Percy and Recreation Division Manager Scott Williams briefly reviewed the draft copies of the brochure. The goal is to have the brochure and all details finalized by October. They would like to have the membership program in full swing by January 2015. Danny Essner made a motion to approve the continuation of the structuring of the Foundation Membership Program and all it entails. This motion was seconded by Larry Essner. Motion approved.

C. Events and Fundraising – Bari Neff / Penny Williams

Recreation Division Manager, Penny Williams handed out the list of foundation events and the board members assigned to volunteer at these events. The next events coming up are the Night Fall Glow Ball Tournament, the Cary Flanagan Memorial Softball Tournament, and Doggy Swim Day. Penny expressed that with more help from volunteers, the foundation is able to bring in more funds.

D. Proposed Financial Committee – Bari Neff

Chair Person Bari Neff proposed that Percy Huston, Danny Essner, Beverly Evans and herself to be members of the Foundation Finance Committee. Craig Billmeyer made a motion, seconded by Pete Poe. Motion passed.

6. NEW BUSINESS

A. Approval of Meeting Dates and Times – Bari Neff

Chair Person Bari Neff asked for the approval of the meeting dates for the next three foundation meetings. The dates included July 17, October 2, of 2014 and January 15, of 2015. Danny Essner made a motion to approve the meeting dates, seconded by Pete Poe.

B. 2014 / 2015 Proposed Budget

Chair Person Bari Neff would like to see a proposed budget for the fiscal year of 2014 / 2015. She explained that the financial committee would have to meet on this in the near future.

C. Discussion on Updated Foundation Equipment Requests – Julia Thompson

Director Thompson explained that there were a few equipment purchases that needed to be approved for the remainder of the fiscal year. These items included a Commercial Treadmill for the Osage Fitness Room, a laptop computer for the recreation division, an inflatable arch for the recreation division, an inflatable bounce house for the Shawnee Park Center, and sounds system repairs for the Capaha Baseball Field. Pete Poe made a motion, seconded by Beverly Evans. Motion passed.

D. 2014 / 2015 Goals and Events – Bari Neff / Julia Thompson

Director Julia Thompson asked for permission to utilize the Foundation's name to fundraise for the City's 4th of July Fireworks show. The show could be down at the river or it could be in Arena Park. The foundation will need to raise money to fund the barge, and all other factors that would be included if they had the fireworks show on the river. Director Thompson asked for approval for the funding of the 4th of July fireworks events. Tom Neumeyer made a motion, seconded by Larry Essner. Motion passed.

7. OTHER BUSINESS

A. Upcoming Parks & Recreation Projects

- **PRS** - Parks Division Manager Brock Davis reported that Red House repairs, the Melvin Gateley Vision 2000, and the Capaha Park Master Plan projects were all underway.
- **Casino Projects** – Manager Davis reported that the outdoor trail fitness equipment, "Fit Zone", is also underway.
- **Facility Feasibility and Economic Impact Study** – Director Julia Thompson reported that Danny Essner and Craig Billmeyer were a part of this committee. She briefly explained what the committee was about and the facilities they were studying, which included an Indoor Sports Complex, a Hotel / Convention Center, an Indoor Aquatics Facility, and an Ag Expo Center.

B. Next Meeting – July 17, 2014

There being no further business, the meeting was adjourned with a motion from Beverly Evans and seconded by Danny Essner. Motion passed.

Respectfully submitted,

Tom Neumeyer, Secretary