



MINUTES - Draft

TUESDAY, JANUARY 21, 2014

A meeting of the Board of Directors of the Cape Girardeau, Missouri Parks and Recreation Foundation was held on January 21, 2014 at 12 noon at the Osage Centre after previous being rescheduled.

1. **Call to Order:** The following directors and board members were present:

Tom Neumeyer	Bari Neff	Bob Basler	Michael Gardner
Loretta Schneider	Beverly Evans	Danny Essner	Percy Huston Craig Billmeyer

The following directors and board members were absent:

Larry Essner, Nathan McGuire, & Pete Poe

2. WELCOME AND INTRODUCTIONS:

President Bari Neff welcomed and introduced Michael Gardner, the newest member to the board. Michael told a little bit about himself to the board and expressed how excited he is to be a part of this team.

3. MINUTES:

Craig Billmeyer made a motion, seconded by Danny Essner to approve the October 3, 2013 minutes as mailed. Motion passed.

4. Treasurer's Report: End of Fiscal Year Report 2012/13 – Beverly Evans

Director Julia Thompson, reviewed with the board the End of Fiscal Year Report 2012/2013 that Administrative Assistant, Marcia Stone compiled for everyone. The board was to review this report and bring back with them any questions or concerns for the next Parks and Recreation Foundation Meeting.

5. OLD BUSINESS

A. 2013/14 Foundation Goals and Events – President Bari Neff

- **Calendar of Events for 2013** – Recreation Division Manager, Penny Williams reported that the Cardinal Caravan was a successful event bringing in over \$2200 for the foundation with 376 in attendance. Manager Williams also reminded the staff of the Celebration of Youth

Sports Awards Banquet on January 24th, explaining that any volunteers would be greatly appreciated.

- **Update on Spaghetti Day** – Recreation Division Manager Penny Williams reported that Spaghetti Day 2013 was very successful with our net profit being over \$15,000. The staff is currently taking suggestions to better improve our event for next year.
- **Update on Breakfast With Santa** – Recreation Division Manager Penny Williams report that the event went very well bringing over \$1000 in revenue. She explained that because of our foundation volunteers, the event did not have to pay for any part-time payroll.
- **Discussion on Celebration of Youth Sports Banquet** – Friday, January 24, 2014
Recreation Division Manager Scott Williams gave an update of where everything stood for the banquet including, tickets sold, sponsorships acquired, the meal, and the lay out of the event. Manager Williams also explained that all coaches, staff and board members would have their tickets for free, complimentary of the event. Cheekwood Studios would be taking all photo shots for the event including giving every winner a free 8x10 photo. He also complimented the Sub-Committee for doing an excellent job of picking the winners for each category. Manager Williams explained that there will be a rehearsal the Friday before the event to ensure everything goes smoothly.

B. Sub-Committee Discussion/ Recommendations

- **Membership – Percy Huston / Scott Williams**
Percy and Scott will have the membership draft prepared for the April meeting.
- **Events and Fundraising – Bari Neff / Penny Williams**
Chair Person Bari Neff explained the need for every available volunteer to please help out with events. She explained that it is essential for the success of the event and for the foundation. She also reported that the SEMO Redhawks Basketball teams were putting on a Parks and Foundation Night on January 25th, with a certain amount of revenue from tickets sold going back to the foundation.

6. NEW BUSINESS

A. Discussion of Meeting Dates and Times – Bari Neff

- Chair Person Bari Neff proposed the idea of 5:30pm meetings as opposed to 12:00pm to see if that would make it easier on everyone. The board replied back with the consensus that if they had a year's schedule in advanced, lunch meetings would work for everyone. Administrative Coordinator Stacey Welter will be working on a schedule to send out to the board to approve the dates given.

B. Discussion on Updated Foundation Equipment Requests – Julia

- Director Julia Thompson reported on a spreadsheet of what Foundation purchases were made in the fiscal year 2012/2013. She also reported on a spreadsheet that compiled all the foundation accounts so the board could see what the Foundation balance was for the fiscal year of 2012/2013. She advised the board to look over these spreadsheets and to come to her with any questions or concerns. She also suggested creating a Financial Sub-Committee to understand the ends and outs of all the foundation accounts. Director Thompson would like to discuss more about this Financial Sub-Committee at the next Foundation meeting.

7. OTHER BUSINESS

A. Upcoming Parks & Recreation Projects

- **PRS** - Parks Division Manager Brock Davis reported that the outdoor trail fitness equipment, along with trash can and benches were in and would be installed when the weather becomes warmer.
- **Casino Projects** – Manager Davis reported that the upcoming projects are the Accelerated Tree Planting Project, and the Community Gardens Project. They will begin these projects as soon as the weather warms up.

B. Next Meeting – April 10th or 17th, 2014

There being no further business, the meeting was adjourned with a motion from Beverly Evans and seconded by Craig Billmeyer. Motion passed.

Respectfully submitted,

Tom Neumeyer, Secretary