



CAPE GIRARDEAU

PARKS & RECREATION FOUNDATION

MINUTES
TUESDAY, OCTOBER 9, 2012

A meeting of the Board of Directors of the Cape Girardeau, Missouri Parks and Recreation Foundation was held on October 8, 2012 at 12 noon at the Osage Centre.

The following directors and board members were present:

Tom Neumeyer	Craig Billmeyer	Bari Neff	Larry Essner	Bob Basler
Loretta Schneider	Pete Poe	LaRae Leimer	Nathan McGuire	

The following directors and board members were absent:

Troy Vaughn

WELCOME AND INTRODUCTIONS:

Board members and staff introductions were made.

MINUTES:

President Craig Billmeyer requested the approval of the March 21, 2012 minutes. Pete Poe made a motion, seconded by Bari Neff to approve the minutes as mailed. Motion passed.

FINANCIAL REPORT

Marcia Stone presented the Financial Report as of June 30, 2012 for the Board Members review. The report showed an overall gain of \$30,599.79 since the June 30, 2011 balance report. Total balance in the Parks and Recreation Foundation Funds as of June 30, 2012 was \$370,207.07.

Bob Basler inquired on how the interest was allocated to the different fund in the foundation and what bank is used to finance the foundation funds. The staff will check with the Finance Director and e-mail the information to the members.

Marcia Stone also presented a report that showed the status of the 2012-13 Parks and Recreation Foundation Capital Improvement items that the members approved at the March 2012 meeting.

OLD BUSINESS

A. Parks and Storm Water Initiative

Director Julia Thompson reported that SWT Design Firm is compiling their information on the two concept plans into one plan for the Capaha Park master Plan and Design Studios is completing their plans on the Cape LaCroix Trail improvements. Both firms should have a composite design to present to the City Council the first Monday in November.

The arena Park Athletic Complex has been reconfigured to a four field complex and will be available to use this next spring.

The construction of the playground unit for Groves Park has been completed.

Director Thompson informed the members that with the assistance of the Southeast Missouri District Fair Association, Planning Design Studio worked on a survey of Arena Park during the fair this past month to assess the improvements that could be made for both the fair and Arena Park. Pete Poe stated that the three points he considers when improvements are suggested for the fairgrounds are:

- How will it affect the fair?
- Is it economically feasible?
- Will it make his life easier?

The Cape Girardeau Rose Garden is currently under construction as the Parks Division Staff lay red, gray and black granite pavers for the walkway through the garden.

The Parks and Recreation Department was requested to submit a list of projects that could be completed within one year for the casino funds that are available. Items that made the list were: Dog Park, Fitness Equipment for the trail, playground equipment and entrance landscaping for Shawnee Park Center, scoreboards and bleachers for football/soccer fields thirteen and fourteen at Shawnee Park Sports Complex, PVC outfield fencing for Arena Park Sports Complex and the extension of sidewalk from Kingsway sidewalk to Cape LaCroix Trail.

B. Loyalty Card Update

Scott Williams reported that Scott Blank is working with the Loyalty Solutions Software Company on the installation of the software and tentative plans are to be ready to launch the Loyalty Card early winter. One percent of the purchase will go toward the parks and Recreation Foundation in which Mr. Blank will send a check out once a month to the foundation. They will start out with a trial group of card holders to make sure everything is working correctly.

C. Sign Sponsorship Update

Scott Williams informed the members that he is currently working with Canedy Sign on the sign sponsors on various athletic fields. A majority of the signs that we currently use now have a 60-70% positive margin.

NEW BUSINESS

A. Board Appointment - Danny Essner

Pete Poe made a motion, seconded by Bari Neff to appoint Danny Essner as a Parks and Recreation Foundation Member. Motion passed.

B. Parks and Recreation Advisory Board Liaison

Director Thompson reported that the parks and Recreation Advisory Board will be appointing two liaisons to serve on the foundation at their November meeting.

C. Re-Appointments – Election of Officers

Chairman Craig Billmeyer requested to step down as Chairman of the Foundation. Bari Neff has volunteered to fill the position. Pete Poe made a motion to appoint Bari Neff Chairman by acclamation. Motion passed.

Pete Poe then nominated Tom Neumeyer to serve as secretary. Danny Essner seconded the motion. Motion passed.

Pete Poe made a motion to re-appoint Larry Essner for another Three Year term. Bari Neff seconded the motion. Motion passed.

D. Foundation Goals for 2013

- Director Thompson informed the members that the staff will be developing the 2013 Calendar of Events and send out in an e-mail to the members
- Mr. Thompson stated that each board member is to select either the Fundraising/Special Event of Membership Sub-committee that they would like to serve on. Bari Neff and Craig Billmeyer will each lead one of the sub-committees and will be in contact with the members to meet prior to the March 2013 meeting.
- Youth Sports Awards Fundraiser Banquet

The Staff informed the members of their interest in holding a Sports Banquet tentatively set for January 2014. They would like to recognize coaches and players in the area, possibly Hall of Fame for Cape.

E. 2012 Spaghetti Day Goals

The 2012 Spaghetti Day goal is \$22,000. The staff felt this goal is very doable if each member would get on more \$100 sponsor or two \$50 sponsors. Sponsor fliers, tickets and volunteer shift sign up sheets were available for the members. The deadline for previous sponsors is November 2nd and new sponsors will be November 7th.

OTHER

Scott Williams reminded the members that the Haunted Hall of Horror will be open at the A.C. Brase Arena October 19, 20, 25, 26, 27, 28, 30, & 31st.

Director Thompson invited the members to the Parks and Recreation Department Christmas Luncheon that will be held on Wednesday, December 19th, 12 noon at the Shawnee Park Center.

The next meeting date is tentatively scheduled for either March 12th or 13th. Marcia will contact the members to see the date that will work the best for everyone.

There being no further business, the meeting was adjourned with a motion from Pete Poe and seconded by Bari Neff. Motion passed.

Respectfully submitted,

Tom Neumeyer, Secretary