



CAPE GIRARDEAU

PARKS & RECREATION FOUNDATION

MINUTES WEDNESDAY, MARCH 20, 2013

A meeting of the Board of Directors of the Cape Girardeau, Missouri Parks and Recreation Foundation was held on March 20, 2013 at 12 noon at the Osage Centre.

The following directors and board members were present:

Tom Neumeyer	Craig Billmeyer	Bari Neff	Larry Essner	Bob Basler
Loretta Schneider	Beverly Evans	Percy Huston	Danny Essner	

The following directors and board members were absent:

Pete Poe, Nathan McGuire

WELCOME AND INTRODUCTIONS:

President Bari Neff welcomed new board member Danny Essner and introductions were made.

MINUTES:

President Bari Neff requested the approval of the October 9, 2012 minutes. Craig Billmeyer made a motion, seconded by Larry Essner to approve the minutes as mailed. Motion passed.

FINANCIAL REPORT

Marcia Stone presented the Financial Report as of December 31, 2012 to the Board Members. They reviewed and staff answered questions on each account. The report showed an overall gain of \$31,692.07 since the June 30, 2012 balance report. Total balance in the Parks and Recreation Foundation Funds as of December 31, 2012 was \$401,022.53. There are still some pending expenses that should be finalized by the end of June. The estimated remaining balance in the foundation for June 30, 2013 should be approximately \$229,879.39.

Bob Basler was concerned on the expected remaining balance. Director Thompson reminded the foundation members that they approved the purchase of the 2012-13 Capital Improvement items at the March 2012 meeting. The report also showed a \$90,000.00 loan payment that was taken out in one year instead of three years at \$30,000.00 for the A. C. Brase Arena improvements. Ms. Thompson stated that the staff would include discussion on a foundation budget on the next agenda.

Bob Basler inquired on how the interest was allocated to the different funds in the foundation. Marcia informed the members that the funds are put in CD's and bonds and the interest is distributed according to the activity in each account. The City of Cape Girardeau currently holds their accounts with US Bank.

Percy Huston made a motion, seconded by Larry Essner to approve the financial report as presented. Motion passed.

OLD BUSINESS

A. Spaghetti Day Report

The 2012 Parks and Recreation Foundation Spaghetti Day goal of \$22, 000.00 was exceeded by \$1,150.00 with a total of \$23,150.00 and our best profit year of \$10,045.29. Danny Essner was the top board sponsor producer again this year with a total of \$2,516.00. Everyone did a great job trying to get one more sponsor this year and their success showed.

B. Parks and Storm Water Initiative

Director Thompson reported that they are fine tuning the cost and working with S. W. T. on producing a construction document for the playground, shelter and landscaping at the Capaha Park old pool site. The construction may be done by the Parks Division Staff or bid out.

Parks Division Manager Brock Davis reported that they are bidding out the signs, benches, trash cans and other amenities for the trail heads.

C. Update on Casino Projects/Funding

The City Council approved all the Casino Funding Projects except for some parking lot areas on Broadway. The Parks and Recreation Department items that was approved were: Dog Park, Fitness Equipment for the trail, playground equipment and entrance landscaping for Shawnee Park Center, scoreboards and bleachers for football/soccer fields thirteen and fourteen at Shawnee Park Sports Complex, PVC outfield fencing for Arena Park Sports Complex and the extension of sidewalk from Kingsway sidewalk to Cape LaCroix Trail.

NEW BUSINESS

A. Board Nomination/Appointment Discussion

President Neff announced that LaRae Leimer gave her resignation from the foundation, so we have one opening remaining. Ms. Thompson wanted the members to make their recommendation by April or May. We will send out an e-mail reminding everyone to make one to two recommendations. We will either have an electronic vote or a special called meeting for the member selection. President Neff stressed the importance that the new member must be willing to work, give and/or commit to the foundation.

B. Election of Vice-President and Treasurer

Craig Billmeyer made a motion to elect Danny Essner as Vice-President. Beverly Evans seconded the motion. Motion passed.

Larry Essner made a motion, seconded by Craig Billmeyer to elect Beverly Evans as Treasurer. Motion passed.

C. May Greene Garden Fund

Director Thompson reported that the May Greene Garden group has decided to withdraw from the maintenance and upkeep of the May Greene Garden due to increased member health issues. They have a remaining \$2,000.00 that they would like to designate their funds in our foundation to be used for the upkeep of the garden by Robert Harris and the Master Gardeners and they will continue to donate to the fund.

Bob Basler made a motion, seconded by Tom Neumeyer to allow the May Greene Garden group to use our Parks and Recreation Foundation as a means to fund their project. Motion passed.

D. 2013 Foundation Goals and Events

President Bari Neff informed the members that she expects to see a continued commitment, work, wisdom and/or wealth from the members. She presented three goals:

- a. 2013/14 Parks and Recreation Foundation Calendar of Events – commit time, treasure and/or help at one or more events that you have not been involved with before.
- b. Exemplify your sponsorship goals – involve more sponsor families and new sponsors for Sports Banquet
- c. Sub-Committees: Each member will give their Time, Talent and Treasure
 - i. Membership Committee – Percy Huston, Chair
 1. Bob Basler
 2. Craig Billmeyer
 3. Tom Neumeyer
 4. Pete Poe
 5. Parks & Recreation Staff Member

The Membership Committee will come up with the membership levels and the incentives for the membership. Beverly Evans suggested mailing the program guide to their home as a perk.

- ii. Events and Fundraising Committee– Bari Neff, Chair
 1. Danny Essner
 2. Larry Essner
 3. Beverly Evans
 4. Loretta Schneider
 5. Parks & Recreation Staff Member

OTHER BUSINESS

Parks Division Manager Brock Davis reported that the Friends of the Parks/the Great Cape Cleanup day will be held on Saturday, April 27th. The Keep Cape Beautiful Committee and Girardeau Goes Green Advisory Board have joined the Parks and Recreation Advisory Board and Missouri Department of Conservation to increase our goal of signing up 100 groups or businesses and at least 1,000 volunteers. Churches, schools and business have been encouraged to join us on this day.

The board members and staff decided to expand our meetings to three for 2013 and meet quarterly in 2014. The next meeting would be announced for June or July and the members will be notified.

There being no further business, the meeting was adjourned with a motion from Craig Billmeyer and seconded by Larry Essner. Motion passed.

Respectfully submitted,

Tom Neumeyer, Secretary