

FOUNDATION MEMBERS:

Bari Neff, President
Tom Neumeyer, Secretary

Danny Essner, Vice President
Beverly Evans, Treasurer

Bob Basler
Craig Billmeyer

Larry Essner
Michael Gardner

Percy Huston
Nathan McGuire

Pete Poe
Loretta Schneider

PARKS & RECREATION FOUNDATION MINUTES**Thursday July 16, 2015****Osage Centre****12:00 PM Noon**

Absent: Craig Billmeyer, Bari Neff, Loretta Schneider, Larry Essner

1. Call to Order

Vice President Danny Essner led the meeting due to President Bari Neff's absence. He called the meeting to order.

2. Welcome & Introductions

Vice President Danny Essner introduced the departments new Golf Course Manager, Adam Halter. Adam told the board about himself and said he was happy to be a part of the Parks and Recreation Team.

3. Approval of Minutes

Vice President Danny Essner asked for the approval of minutes from the March 13, 2015 meeting. Beverly Evans made a motion, seconded by Percy Huston. All approved.

4. Treasurer's Report: Beverly Evans**A. 2014/2015 Foundation Account Balance Report as of December 31, 2014**

- i. Recreation Division Manager Scott Williams reported that the Foundation Finance Sub-Committee had met in June to reform the reports so it is easier to read. He then briefly reviewed the reports with the board and pointed out the non-restricted accounts. At the October meeting the board would review the full 2014-2015 fiscal year report. Also at the October meeting the board will approve the transfer of Spaghetti Day Funds to cover negative balances in a few accounts.

B. 2015/2016 Proposed Operating Budget, Revue & Expense

- i. Recreation Division Manager Scott Williams reviewed the 2015-2016 budgets with the board. He explained that the "Current" column was added to give a better idea of where the budget numbers have come from. He then went into detail on each of the budget lines in both expense and revenue. Mr. Williams suggested possibly increasing the price for outside chair and table rentals at Arena. The board will discuss further in October. He explained that there is a great potential for growth with the sign sponsorship programs at Capaha, Shawnee Parks Sports Complex, Arena Park Sports Complex and the Dog Park. Included in the budget are the proposed equipment purchases for the upcoming year, which totals around \$35,000.00. Vice President Danny Essner asked for a motion to approve the equipment purchases. Board member Tom Nuemeyer made a motion, seconded by board member Beverly Evans. All approved as proposed. Mr. Williams also reported that the Finance Sub-Committee agreed that the funds from the membership program would go towards operating expenses in the foundation, and any excess funds would

go towards any programs deemed necessary.

5. Old Business

A. Calendar of Events

- i. Recreation Division Manager Penny Williams reviewed the calendar with the board members and reminded them to please attend the events they chose to volunteer at. She then reported on the events that had already taken place. National Running Day had its highest attendance to date with over 150 participants. The Night Fall Glow Ball Tournament had 88 participants, raising \$2100.00 for the foundation. She then reported on upcoming events which included the Cary Flanagan Memorial Softball Tournament (August 15th), Doggy Swim Day (September 27th), and the Downtown Golf Tournament (September 27th).

6. New Business

A. Sponsorship Packages Update

- i. Recreation Division Manager Scott Williams explained that currently there are five corporate sponsors, including, Academy Sports + Outdoors, Cape Noon Optimist Club, Bi-State Oil Company, The Bank of Missouri, and Lanzotti & Rau, Attorneys at Law. He has several other companies he is working on to become corporate sponsors.

B. Park and Recreation Foundation Organizational Chart

- i. Recreation Division Manager Scott Williams reviewed the organizational chart with the board and asked them if they had any questions or concerns. He explained that he would like to meet with each of the sub-committees before the next Foundation Board Meeting.

C. Miscellaneous Requests and Funding

- i. Parks and Recreation Director Julia Thompson informed the board that the Cape Noon Optimist Club would be donating \$20,000 to the new Skate Park. The funds would be run through the foundation. There will be a sign located next to the future site of the Skate Park showing plans for the park and asking for donations. Director Thompson also informed the board that she was approached by a group of people that would like to help raise funds for the dog park. They would like to use the foundation name to help raise funds and to sell sign sponsorships. They would like to present a formal proposal for the next meeting.

D. Equipment Requests for Review

- i. These were discussed by Recreation Division Manager Scott Williams under 2015/2016 Proposed Operating Budget, Revenue & Expense.

7. Reports

A. Finance Sub-Committee – Beverly Evans

- i. Treasurer Beverly Evans reported that the committee had met in June and the information was previously covered in the treasurer's report.

B. Membership Sub-Committee – Percy Huston

- i. Recreation Division Manager Scott Williams reported that this committee will meet in September where they will discuss next year's campaign. Currently there are 10 Corporate Sponsors, 44 Family Sponsors, and 13 Individual Sponsors.

C. Special Events & Programs Sub-Committee – Bari Neff

- i. Recreation Division Manger Penny Williams explained that the sub-committee would be meeting in September before the board meeting.

8. Other Business

A. Parks & Recreation Projects / Reports

i. PRS/Parks & Recreation and Trails Master Plan

1. Parks and Recreation Director Julia Thompson reported that the master plan survey had been sent out to city members and the public. They will be closing the survey September 30th, at which time they will tally the results and bring them to the next meeting.

ii. Indoor Sports Complex

1. Parks and Recreation Director Julia Thompson reported to the board that the Midamerica Hotel Corporation site was chosen for the indoor sports complex. The land consists of 10.27 acres at center junction. They are still critiquing designs, but hope to break ground by the end of 2015. They would like the facility to open to the public by the end of 2016.

B. Next Meeting – October 15, 2015 @ 12:00pm

9. Adjournment

There being no further business, the meeting was adjourned with a motion from Beverly Evans and seconded by Percy Huston. Motion passed.

Respectfully submitted,

Tom Neumeyer, Secretary

