

FOUNDATION MEMBERS:

Bari Neff, President
Tom Neumeyer, Secretary

Danny Essner, Vice President
Beverly Evans, Treasurer

Bob Basler

Larry Essner
Michael Gardner

Percy Huston
Nathan McGuire

Pete Poe
Loretta Schneider

PARKS & RECREATION FOUNDATION MINUTES

Thursday April 7, 2016

Osage Centre

12:00 PM Noon

Absent: Michael Gardner

1. Call to Order

President Bari Neff called the meeting to order.

2. Welcome & Introductions

President Bari Neff welcomed everyone and began the meeting.

3. Approval of Minutes

President Bari Neff asked for the approval of minutes from the April 7, 2015 meeting. Tom Neumeyer made a motion, seconded by Pete Poe. All approved.

4. Treasurer's Report: Beverly Evans**A. YTD Budget Report**

- i. Treasurer Beverly Evans reported that the Finance Sub Committee approved a motion to transfer all Capaha Ballfield funds from the Parks Misc. Account "502" to the Shawnee Park Sports Complex Account "512". She explained that the sub-committee is asking for an appropriation of \$15,000 from the Employee Deduction Fund, along with \$5,000 of Spaghetti Day funds to help fund a playground and shelter at the Arena Park Sport Complex Quad Fields. Other funding for this project would come from PRS funds. \$25,000 would come from the Arena Park fund, \$5,000 from PRS Trails fund, and \$5,000 from PRS Arena Park Ballfield fund. Treasurer Evans reported that a motion has come from the Finance Sub-Committee, seconded by board member Pete Poe. Motion passed.

5. Old Business**A. Cardinal Caravan**

- i. Recreation Division Manager Penny Williams reported that the Cardinal Caravan had 452 people in attendance with a net profit of \$2,800. Manager Williams explained that the fans and the player preferred the event being at the Osage Centre. She suggested in the future they could sell booth spaces to vendors to increase the revenue for the event. She also stated that they could potentially raise the ticket price.

B. Celebration of Youth Sports Awards Banquet

- i. Recreation Division Manager Scott Williams reported the event had over 600 in attendance and brought in a net profit of \$4000 for the foundation. He reported that everything went very well. Next year he recommends moving all special awards to the beginning of the program so the recipients get full recognition from everyone there. The nomination process

went much smoother this year as well.

C. Calendar of Events

- i. Division Manager Penny Williams handed out the calendar of events and told board members to let her know if they were unable to volunteer at the event that their name was listed by. The next events the foundation will host are National Ride Your Bike to Work/School Day on May 6th, National Running Day on June 1st, and Night Fall Glowball Golf Tournament on July 9th. Manager Williams reminded the board how important it is to have volunteers at these events.

6. New Business

A. 2015-2016 Mid-Year Review of Account Balances

- i. Recreation Division Manager Scott Williams reviewed the report with the board and asked if anyone had questions. Board member Huston asked why the miscellaneous account in Parks was in the hole and Manager Williams explained that that is an account where items are purchased from but money is not allocated to go back into the account. There is a manual transfer that needs to be done every year to replenish the miscellaneous account.

B. 2016-2017 Proposed Budget Review

- i. Recreation Division Manager Scott Williams reported that a draft budget will be given to the Finance Sub-Committee at their next meeting. The report will show YTD numbers along with proposed budget items.

C. Potential Equipment Purchases 2016-2017

- i. Division Manager Scott Williams reviewed the potential purchases with the board and explained that this list may change a little. An updated list will be presented at the July meeting.

D. Nomination of new Foundation Board Member

- i. Director Thompson reported that Craig Billmeyer has resigned from the foundation. She asked board members to bring names to the table and a nomination will take place at the July meeting.

7. Reports

A. Finance Sub-Committee

- i. Treasurer Beverly Evans reported that everything was covered in the previous conversations.

B. Membership Sub-Committee

- i. Board Member Percy Huston reported that the numbers were almost exactly the same as they were at this time last year. The membership is currently up 1 in corporate sponsors, up 2 in family sponsors and up 2 in individual sponsors. Division Manager Scott Williams is going to make another push to bring in more members and asked the board members to do the same.

C. Special Events & Programs Sub-Committee – Bari Neff

- i. President Bari Neff reported that the committee did not meet.

D. Sponsorship Sub-Committee

- i. Danny Essner reported that the committee did not meet this month.

They will meet again soon to come up with 10 new potential corporate sponsors.

8. Other Business

A. Parks & Recreation Projects / Reports

i. PRS/Parks & Recreation and Trails Master Plan

1. Parks Division Manager Brock Davis reported that Kiwanis Shelter #3 and Playground project was complete and they would have the ribbon cutting May 6th. They are currently working on Kiwanis Shelter #2 construction and Kiwanis Shelter #4 restroom. They are also in the process and getting the Cape La Croix Trail widened with Bowen Engineering.

ii. Indoor Sports Complex

1. Parks and Recreation Director Julia Thompson reported to the board that everything was going well. She stated that as of now they have a completion date of February 2017 and an official opening of the building in April 2017. She explained that the landscaping could be completed this fall if all outside aspects of the building are complete.

B. Next Meeting – July 7, 2016 @ 12:00pm

9. Adjournment

There being no further business, the meeting was adjourned with a motion from Danny Essner and seconded by Tom Neumeyer. Motion passed.

Respectfully submitted,

Tom Neumeyer, Secretary

