

TRANSPORTATION TRUST FUND 5 SUBCOMMITTEE MEETING NOTES

June 4, 2014

City Hall – Development Services Conference Room

Subcommittee Members Present:

Mr. Charles Haubold
Mr. William Hinckley
Mr. Jeff Glenn
Mr. Scott McClanahan
Mr. Doug Spooler
Mr. John Voss

Staff Present:

Mrs. Jennifer Criblez, Planner I
Ms. Molly Hood, Assistant City Manager – Development Services
Mr. Ryan Shrimplin, City Planner

Call to Order

Chairman McClanahan called the meeting to order at 5:00 p.m.

Welcome and Introductions

Chairman McClanahan welcomed everyone and thanked them for their service. Ms. Hood explained that the Subcommittee's assignment is to prepare a list of proposed projects to be considered by the City Council for the Transportation Trust Fund 5 tax initiative. The list should emphasize maintenance and preservation of the City's existing transportation system. It will be important to keep the City Council updated throughout the process. The list is due to the City Council by the end of the year. She added that staff has implemented a pavement management program. As part of the program, staff will determine what percentage of TTF funds will go toward maintenance of City streets.

Election of Vice Chairman

The Subcommittee members elected John Voss as the Vice Chairman.

Update on TTF 4 Projects

Mr. Shrimplin and Mrs. Criblez gave an update on the status of the TTF 4 projects.

TTF 5 Process

The Subcommittee discussed potential total cost figures to use in preparing the proposed project list. \$20 million was established as the target figure, and it was agreed that this figure may need to be adjusted later as the process unfolds. A 15% contingency was also established. Mr. Hinckley stressed that good cost estimates will be critical in developing a viable list. Mr. Voss expressed a desire to utilize a tool for evaluating projects. Mr. Glenn stated that a scoring tool has been developed and used by the Southeast Metropolitan Planning

Organization. The tool can be modified for use by the Subcommittee. Mr. Voss stated that the list needs to contain compelling projects that will attract votes. He indicated that in the past, TTF projects have favored certain City wards. This time, he would like to see significant projects in the other wards. He asked if there is a list of TTF projects by type, cost, and location. Mr. Shrimplin stated that he did not believe so, but would look into it. Mr. Haubold stated that input regarding desired projects is needed from the City Council as well as the Cape Girardeau Area Chamber of Commerce's Transportation Committee.

Discussion of Projects for TTF 5 Proposed Project List

The Subcommittee reviewed the initial project list. It was decided that projects involving long corridors should be done in phases. Traffic count data will be needed in order to prioritize the projects and phases. It was suggested that funding be set aside for traffic signal and sidewalk projects. Chairman McClanahan asked the Subcommittee members to continue reviewing the list and to come to the next meeting with proposed additions and/or deletions.

Other Business

The next meeting was scheduled for July 14, 2014 at 7:00 a.m. in the Development Services Conference Room at City Hall.

Adjournment

There being no further business, the meeting was adjourned at 6:32 p.m.

Respectfully submitted,

Ryan Shrimplin