



PREDEVELOPMENT MEETING REQUEST FORM
CITY of CAPE GIRARDEAU

COMMUNITY DEVELOPMENT DEPARTMENT, 44 NORTH LORIMIER STREET, CAPE GIRARDEAU, MO 63701 (573) 339-6327

Project Name and Address/Location		Project Type <input type="checkbox"/> New Development <input type="checkbox"/> Redevelopment <input type="checkbox"/> Expansion	
Contact (Name, Title, Company)		Property Owner of Record <input type="checkbox"/> Same As Contact	
Mailing Address	City, State, Zip	Mailing Address	City, State, Zip
Telephone	Email	Telephone	Email
Architect <input type="checkbox"/> Same As Contact		Developer <input type="checkbox"/> Same As Contact	
Mailing Address	City, State, Zip	Mailing Address	City, State, Zip
Telephone	Email	Telephone	Email
Engineer <input type="checkbox"/> Same As Contact		Contractor <input type="checkbox"/> Same As Contact	
Mailing Address	City, State, Zip	Mailing Address	City, State, Zip
Telephone	Email	Telephone	Email

Project Description (attach a scaled preliminary site plan)

Topics to be Discussed

- | | | |
|--|---|---------------------------------|
| <input type="checkbox"/> Addressing | <input type="checkbox"/> Parking / Loading | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Permitting | |
| <input type="checkbox"/> Billboards | <input type="checkbox"/> Retaining Walls | |
| <input type="checkbox"/> Building / Construction Codes | <input type="checkbox"/> Setbacks | |
| <input type="checkbox"/> Building Height | <input type="checkbox"/> Signs | |
| <input type="checkbox"/> Density | <input type="checkbox"/> Stormwater | |
| <input type="checkbox"/> Easements | <input type="checkbox"/> Streets / Access | |
| <input type="checkbox"/> Fences | <input type="checkbox"/> Subdivision | |
| <input type="checkbox"/> Landscaping / Bufferyards / Screening | <input type="checkbox"/> Water / Sanitary Sewer | |
| <input type="checkbox"/> Lighting | <input type="checkbox"/> Zoning | |

Contact Signature and Date

Signature

Date

OFFICE USE ONLY

Date Received _____ By _____ Meeting Date _____

CITY OF CAPE GIRARDEAU
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INSTRUCTIONS

Development projects require due diligence and coordination in order to avoid mistakes and conflicts that can delay schedules and increase costs. A predevelopment meeting is the best way to share information about a project and to verify the applicable requirements. The City offers predevelopment meetings for projects involving new development, redevelopment, or expansion. To request a predevelopment meeting, complete the Predevelopment Meeting Request Form and submit it via email to cityplanning@cityofcape.org or deliver to: City of Cape Girardeau, Planning Services Division, 44 North Lorimier Street, Cape Girardeau, MO 63701. There is no fee.

The predevelopment team, consisting of Community Development Department staff (and other staff as appropriate), is available on Thursdays from 8:00 a.m. to 10:00 a.m. for predevelopment meetings at City Hall, located at 44 North Lorimier Street. Video conferencing is available. The City has a geographic information system (GIS) and access to County parcel records. The contact for the project is expected to provide, at a minimum, a scaled preliminary site plan (PDF is preferred). The City's Code of Ordinances is accessible online at www.municode.com. The City's GIS maps are accessible online at www.cityofcapegirardeau.org/mapping.

For questions, please contact the Planning Services Division at (573) 339-6327 or cityplanning@cityofcape.org.