Welcome  The City of Cape Girardeau and the Parks and Recreation Department is pleased to provide a quality, unique and fun environment within the Cape SportsPlex. We are committed to quality customer service and welcome both local and out of town visitors with enthusiasm! We partner with the Cape Girardeau Convention and Visitor’s Bureau (www.visitcape.org) to help provide a complete visitor experience so “everyone wins when you play in Cape”! The Cape SportsPlex is conveniently located off of Interstate 55 in historic Cape Girardeau Missouri which sits on the Mississippi River, two hours south of St. Louis and three hours north of Memphis in the beautiful Ozark region of southeast Missouri, southern Illinois, western Kentucky and Tennessee and northern Arkansas. Let us know how we can best serve you while you enjoy the Cape SportsPlex!

Mission Statement  The Cape SportsPlex will excel at providing a quality, unique sports venue experience in Southeast Missouri for athletes, teams, families and guests as well as being a driver for positive economic impact to the Cape Girardeau Region.

Facility Background  The Cape SportsPlex is a 121,000 sq. ft premier indoor municipal facility dedicated to providing for the engagement and growth of sporting events in the Southeast Missouri Region. The Cape SportsPlex was established after a facility review committee recommended this venue as their top choice for economic development using the Restaurant Tax collected to help support growth in recreation, sports and tourism related activities in the region. The venue, proposed by Midamerica Corp. and their partners, went through a competitive RFP process which received endorsement by the Cape Girardeau City Council in September of 2015. The Design/Build aspect of the building will be led by Penzel Construction group out of Jackson, Missouri. The land for the building was donated by Midamerica Corp. (10.46 acres) and is located at the juncture of Interstate 55 and State Highway 61 between the City of Cape Girardeau and the County Seat of Jackson Missouri. The facility groundbreaking was held in December of 2015 with an approximate 12 month construction time frame and is expected to open to the public in April of 2017. The facility is expected to draw sporting and tournament business from a five state region; Missouri, Arkansas, Illinois, Kentucky and Tennessee – all within a 200+ mile radius of Southeast Missouri. This area is considered a regional hub for business, medical, education and recreational opportunities.
Amenity and Service Listing  (121,000 sq.ft under roof) The Cape SportsPlex was designed to provide an opportunity to host a variety of sporting events, tournaments, leagues, programs, clinics and more with a full range of customizable services from rentable space, equipment, food/beverage, audio and visual capabilities. The facility can accommodate approximately 1500 persons with a parking capacity of over 500.

- Court Side Amenities
  - 6 high school regulation maple hardwood floor basketball/volleyball courts with wall mounted scoreboards, team/player seating and spectator seating (Courtside spectator capacity 800+)
  - Adjustable height basketball goals (lower to 8 feet) with breakaway rims and shot clocks
  - 12 high school regulation maple hardwood floor volleyball courts
  - Adjustable height volleyball nets with judge stands
  - Audio capabilities per court (6 VB/BB)
  - Courtside access to men’s and women’s restrooms
  - Courtside access to meeting/party rooms
  - Easy access to visual monitors for game scores and schedules
  - Easy access to food and beverage service areas
  - Easy access to main lobby for registration and vendor areas
  - Court space may be usable for other compatible events such as martial arts tournaments, cheerleading competitions/camps, futsal, and more!

- Turf Side Amenities
  - Two FIFA regulation indoor turf fields for tournament soccer (180’ x 80’)
  - Player/Team and Spectator seating (capacity for over 300)
  - Audio capability for each field
  - Easy access to visual monitors for game scores and schedules
  - Easy access to registration, vending, food and beverage service areas
  - Easy access to restrooms and team meeting/party rooms
  - Moveable goals for games, practices and clinics
  - Four drop down batting cages for baseball/softball hitting practices
  - Turf fields may be used for other sporting type events such as flag football, fielding for baseball and softball practice, camps, rugby, field hockey and more!

Programs The programs offered at the Cape SportsPlex may be offered through the City’s Parks and Recreation Department or a third party purveyor who rent facility space for their own approved use. Programs may have a fee, registration and admission requirements for participation. For all programs, outside food and beverage will not be permitted to be brought into the facility. An example of programs offered may include but are not limited to:
  - Leagues
  - Tournaments
  - Events
  - Clinics/Camps
  - Sports Performance Training
  - Birthday/Team Parties
  - Other – please feel free to contact us if you would like to tour our facility to determine if your program event would be a good fit for the Cape SportsPlex.
**Hours of Operation**
Open seven days per week
- Monday – Thursday: 1:00 p.m. – 9:00 p.m.
- Friday: 1:00 p.m. – 7:00 p.m.
- Saturday: 9:00 p.m. – 5:00 p.m.
- Sunday: 12:00 p.m. – 8:00 p.m.

The facility hours may be subject to change based on current events and programs. The Cape SportsPlex reserves the right to schedule programs, events and tournaments at their discretion and in the best interests of the facility mission and goals and may not always be open for public use depending on event schedules. Please call our office (573)339-6341 or check the calendar online at www.capesportsplex.org.

**General Expectations**
Participants are responsible for reading, understanding and abiding by all rules and regulations of the Sportsplex. Not all rules are posted in immediate areas. If a staff member requests your cooperation, please adjust your behavior. If you have questions about a specific policy, please see Sportsplex staff. Failure to comply with staff instructions and improper facility use may result in loss of facility privileges. The Cape Girardeau Sportsplex reserves the right to render judgment and decisions on policies not specifically covered. The Cape Girardeau Sportsplex reserves the right to call the Cape Girardeau Police Department as necessary. Participants using the Sportsplex facility and equipment assume liability, and agree to compensate the Cape Girardeau Sportsplex for any damages other than normal wear and tear. Contact Sportsplex staff should an accident, injury, or related incident occur. In addition, report immediately any piece of equipment that is not functioning properly so it can be evaluated and serviced promptly.

**Assumption of Risk**
Each participant is responsible to determine whether he/she has the proper fitness level to participate in activity at the Sportsplex. Participants are strongly encouraged to consult with their health care provider(s) before starting any exercise program. Participation in activity at the Sportsplex is voluntary. By voluntarily using the facility, participants assume all risk for any harm or injury sustained. Consider the consequences of your actions, and do not engage in behavior that may harm other patrons or damage equipment.

**Facility Access**
The Cape Girardeau Sportsplex is a controlled-access facility and is intended for the use and enjoyment of all authorized users. Only authorized users are permitted into the facility. All customers must enter and exit through the front doors. All customers must check-in at the front counter and appropriate ID must be presented for entry to the SportsPlex. All drop-in customers must present a valid SportsPlex ID to use the facility.

**Facility Usage**
Use of informal activity spaces when not scheduled/reserved, including priority scheduling, is first-come, first-served. Exception: Meeting Rooms are not available for open use beyond approved reservations. No organized activities except those sponsored or approved by Sportsplex staff are permitted. The Sportsplex may not be used for private or commercial purposes, unless such activity has been approved by The Cape Girardeau Sportsplex. Examples of prohibited activity include, but are not limited to:
- Sales
- Solicitation
Admissions/Check-in Procedures

Drop-In Customers  All drop-in users must present a SportsPlex ID and have it scanned. All drop-in users must pay the drop-in fee or use visits on his or her SportsPlex pass. Drop-in customers may exit the facility for a maximum of 30 minutes without being charged a re-entry fee. All drop-in customers that plan to re-enter must check out at the front desk before leaving and check back in upon re-entry.

League Admissions  – No admission charged for Cape Girardeau Parks & Recreation Department league

Tournament Admissions  All tournament admission prices will be set by the tournament director. Tournament directors will be responsible for collecting admissions.

Court/Turf Rental Check-in  All court/turf rental participants must sign-in at the front counter

Equipment Check-Out  The following equipment is available for check-out: basketballs, volleyballs, soccer balls, footballs, and pitching machine balls. A SportsPlex ID is required for equipment check-out. Each customer is allowed to check out two pieces of equipment. SportsPlex staff will inspect each piece of equipment at checkout and again at check-in. Customers are responsible for the return of the equipment in the same condition that it was checked out. The customer is responsible for all damages to equipment upon check-in. A damage fee of 75% of original cost will be charged for any damaged equipment. All equipment must be returned at least 10 minutes prior to closing. If equipment is not returned to the front counter and not found in the facility the police will be contacted and the equipment will be reported as stolen property. If equipment is not returned, but found in the SportsPlex, the person that checked it out will not be able to check out any equipment for the next 30 days.

Fees and Charges  The City of Cape Girardeau reserves the right to charge appropriate fees and charges for rental and usage of the Cape SportsPlex facility, equipment and staffing. A general listing of fees and charges can be found at www.CapeSportsplex.org however this list may not be inclusive of all fees necessary to conduct your event or program nor may it be reflective of opportunities for multiple use discounts or other negotiable items when booking the facility. Please contact our facility manager/staff to set up an appointment to discuss your event or for additional information.

Payments

Programs  Full payment is due upon enrollment for any individual or team program.

Rentals  A 33% deposit is required for all rental agreements. Balance of payment is due one week prior to use; no rental, program, or event may take place until full payment has been received.
Refunds/Cancellations

**Programs** The SportsPlex does not offer cash refunds. If a program is cancelled by the SportsPlex a full refund will be issued. There are no refunds for programs, classes, camps, or leagues within two weeks of the start date. A credit may be given if the request is made before the first day of the event.

**Rentals** Upon receipt of deposit payment, as required above, any cancellation within 30 days of confirmed rental, event or program will result in loss of deposit. Deposit is non-refundable but transferrable. If cancellation is necessary due to weather the rental party may transfer the payment/deposit, and if necessary the full amount will be refunded.

Wood Courts The courts are for intended for basketball, and volleyball. Other activities are subject to approval by Sportsplex staff. Priority schedules are posted at the entry to the Sportsplex. Participants MUST seek assistance from Sportsplex employees for adjustments and setup/takedown of the goals/nets, or other equipment. Disassembling and/or moving equipment that has been set up is not permitted. No hanging on the rims or nets at any time. No kicking basketballs or any other balls in this area. Deliberate abuse of the walls, ceilings, equipment, etc. is not permitted.

Turf Fields The fields are for intended for soccer, football, baseball, softball and other turf sports. Other activities are subject to approval by Sportsplex staff. Priority schedules are posted at the entry to the Sportsplex. Participants MUST seek assistance from Sportsplex employees for adjustments and setup/takedown of the goals/nets, or other equipment. Disassembling and/or moving equipment that has been set up is not permitted. Deliberate abuse of the walls, ceilings, equipment, etc. is not permitted.

Batting Cages The batting cages must be rented. Protective screens will be included in the batting cage rental. Pitching machines may also be rented for an additional charge. A maximum of three people are allowed inside the batting cage at one time. All batters must wear a helmet. Any person that is catching pitches with a live batter must wear a catcher’s mask. Only adults ages 18 or over are allowed to feed balls into the pitching machine.

Main Lobby Children or vulnerable adults must not be left unattended in the main lobby and concession stand areas. Violations may result in notification to the Cape Girardeau Police Department. Bouncing, kicking, and throwing balls or other objects in the lobby area are not permitted.

Meeting Rooms Meeting rooms are intended for reservations only. Do not remove equipment from meeting rooms. Personal items may be stored in cabinets; Sportsplex is not responsible for lost or stolen items. Audio and video equipment is for Sportsplex staff and rental use only.
Customer Conduct  
Sportsplex customers shall respect the rights of others and display acceptable and appropriate behavior while participating in activities. The Cape Girardeau Sportsplex reserves the right to refuse access or remove any individual(s) whose behavior is inappropriate or in violation of the rules and regulations stated and inferred. Your cooperation is appreciated. Inappropriate behavior includes, but is not limited to:

- Verbal abuse
- Physical abuse
- Harassment
- Obscene gestures or actions
- Abuse of staff in any form
- Profane or indecent language
- Failure to follow an established policy

Attire

**General Attire**  
Shoes are required at all times. Clothing with offensive or profane language, designs or pictures is not acceptable. SportsPlex staff decisions pertaining to appropriate attire are final.

**Participant Attire**  
Footwear must completely cover the foot. Participants are strongly encouraged to bring a second pair of clean footwear that is free of pebbles, road salt, gum, sand, etc. Shirts are required at all times. Upper body clothing should cover the back, sides and torso-front. Jeans, pants or other bottoms with metal zippers, metal rivets, belts or belt loops, are not permitted. Shorts and skirts must be long enough to cover the buttocks and groin area. All bottoms must be properly worn on the hips. Hats and ball caps with a bill are not permitted to be worn on the courts and fields. Sportsplex strongly recommends no jewelry be worn during participation. This includes, but is not limited to, necklaces, rings, bracelets, wristbands, watches, earrings/studs, piercings, etc. Clothing with visible blood must be removed and placed in a biohazard bag. The participant must have a replacement article of clothing to remain in the facility.

**Court Participant Footwear**  
Non-marking, rubber-soled athletic-type/sport shoes are required on the wood courts. Footwear not permitted includes, but is not limited to, high-heeled shoes, spikes, open-toed shoes, turf shoes, cleats, boots, flip-flops, sandals and footwear that is muddy or dirty.

**Turf Field Participant Footwear**  
Molded cleats (1/2” max), turf shoes or rubber-soled athletic shoes are required on the turf fields. Footwear must completely cover the foot. Footwear not permitted includes, but is not limited to, metal cleats, spikes, high-heeled shoes, open-toed shoes, boots, flip-flops, sandals and footwear that is muddy or dirty.

**Beverages/Food/Gum**  
No outside food or drink is permitted in the Sportsplex. Exception: players are allowed to bring in one individual drink. No coolers or glass containers. Water fountains are available. Only beverages with a lid are permitted in activity areas. Containers are subject to substance check at any time by Sportsplex staff. Gum is not permitted in the activity areas. It is highly recommended that all food be consumed in the lobby area.
Alcohol/Drugs/Smoking/Tobacco Products  The SportsPlex is a substance-free facility. Alcoholic beverages, illegal drugs, steroids and tobacco products are not permitted anywhere on Sportsplex property. Including, but not limited to the main lobby, concession stand, turf, courts, and any seating areas. Individuals shall not use the Sportsplex while under the influence of drugs or alcohol. The Cape Girardeau Sportsplex is a smoke-free facility. No smoking is permitted inside or outside the facility within 100 feet of any entrance.

Music  Music is provided and regulated by Sportsplex management staff. Music volume will be kept at an appropriate level and will not be overwhelming. Requests to adjust the music volume will be at the discretion of facility staff on duty. Music that includes inappropriate content will not be played. Limit your personal music to headphones. Portable electronic speakers (i.e. Bluetooth, etc.) are not permitted in the common or activity areas. Portable electronic speakers may be appropriate and acceptable for approved group reservations in the meeting rooms.

Televisions  Televisions are available for viewing in the main lobby. Only SportsPlex staff has authority to change channels. The television in the Kidz Zone will remain on children’s programming at all times.

Video Surveillance  Activity areas, entries/exits and the main lobby are subject to 24-hour surveillance. Live video is randomly monitored by Sportsplex and the Cape Girardeau Police Department.

Photography/Videography  Photography and/or videography are not permitted without prior Sportsplex approval. Pictures/videos may NOT be taken at ANY time in the restrooms.

Posting Flyers  Signs, posters or advertisements may NOT be placed in the Sportsplex on any walls, bulletin boards, doors, or other areas without prior staff approval.

Service Animals  Only service animals are permitted within the Sportsplex. The Americans with Disabilities Act defines service animals as any guide dog, service dog, or other animals individually trained to provide assistance to a person with a disability.

Bicycles/Skateboards/In-line Skates  Bicycles, skateboards and in-line skates are not permitted to be used inside the SportsPlex. Bicycles should be secured to outdoor bike racks. Bicycles found locked in inappropriate areas will have the locks cut and will be moved to the bicycle rack with no lock. Skateboarding, in-line skating, riding bicycles or other activities that may cause damage to the landscape/exterior of the Sportsplex are not permitted. Participants assume responsibility for damages to the landscaping/exterior of the Sportsplex.

Personal Belongings  Sportsplex is not responsible for lost, stolen, damaged or unattended personal belongings and strongly recommends that participants leave personal items at home. Sportsplex staff shall not hold equipment, valuables or bags for participants. No items should be placed directly in front of emergency access doors. Unsecured belongings may be considered abandoned property and turned in to the front desk as lost and found.
**Lost & Found**  Sportsplex is not responsible for lost, stolen, damaged or unattended personal belongings. Lost items should be turned in to the front desk. A membership card or other photo identification is required to claim lost-and-found items. Small items and/or items that may have significant value (i.e. jewelry, cell phones, electronic devices, wallets) are locked in a safe. If unclaimed in 30 days, these items are turned over to the Cape Girardeau Police Department. Unclaimed clothing, towels and other personal items are donated or discarded. Lost patron membership cards are at the front desk.

**Inclement Weather**  In the case of weather being a factor for your event or program; please contact our office at (573) 339-6341 or go online at [www.capesportsplex.org/weather](http://www.capesportsplex.org/weather).

**Emergency Procedures**  In case of an emergency, announcements will be made over the PA system by SportsPlex staff if possible. Once an emergency is communicated by SportsPlex staff, participants must stop activity immediately within the Sportsplex. During a severe weather emergency all SportsPlex guests must take shelter in the restrooms. For extended power outages, the Sportsplex may be temporarily closed. A notice will be placed on the Cape Girardeau Sportsplex website ([www.capesportsplex.org](http://www.capesportsplex.org)) and the main phone number (573) 339-6341 with date/time of re-opening, as soon as a decision has been made.

**Scheduled Closures**  Areas of the Sportsplex or the entire facility may be closed and/or restricted due to a special event, scheduled cleaning, maintenance, or unforeseen circumstances. Scheduled closures will be posted on the Sportsplex website ([www.capesportsplex.org](http://www.capesportsplex.org)) in a timely manner.