



ADVISORY BOARD APPLICATION
CITY of CAPE GIRARDEAU
 401 Independence, Cape Girardeau, MO 63702-0617, 573-339-6320

INTERNAL USE ONLY
Board: _____
Date Appointed: _____

Name		Primary Phone
Address		Secondary Phone
City, State Zip	Ward:	Number of Years as a City of Cape Girardeau Resident
E-Mail Address		
Current Employer and Position		

Number in priority order the Board(s) you are interested in serving on.

- | | |
|--|---|
| _____ Airport Advisory Board | _____ Parks & Recreation Advisory Board |
| _____ Board of Adjustment | _____ Planning & Zoning Commission |
| _____ Board of Appeals | _____ Public Library Board |
| _____ Convention & Visitors Bureau Executive Board | _____ River Campus Board of Managers |
| _____ Golf Course Advisory Board | _____ Show Me Center Board of Managers |
| _____ Historic Preservation Commission | _____ Special Business District Advisory Commission |
| _____ Liquor License Review Board | _____ Tree Board |

Special Qualifications for Specific Board(s) (Include Past Board Service): Citizen Academy Graduate : Yes No

State Why You Are Interested in Serving on The Board(s):

Educational Background and Experience:

Community Activities:

See regular meeting times on second page.

Would you like to receive news from the City via e-mail/blog? Yes No

I hereby certify that all statements in this application are true. If appointed, I agree to serve and attend meetings regularly. I understand and agree that absence from three (3) consecutive meetings or four (4) absences in any twelve (12) consecutive months will result in my position being deemed vacant. I will immediately notify the City Clerk's Office if my residential address changes.

Signed: _____ Date Submitted: _____
 Board Member Applications are valid for one year from the date signed. Date Renewed: _____

RETURN APPLICATION TO:

City Clerk's Office, P.O. Box 617, Cape Girardeau, MO 63702-0617, Fax 573-339-6302
 E-mail to cityclerk@cityofcape.org

CITIZEN ADVISORY BOARDS

The City Council appoints a number of boards to serve in an advisory capacity. The Council welcomes all citizens to apply for appointment to any advisory board they are interested in. To apply, please complete the Advisory Board Application on the reverse side and return to the City Manager's Office. Citizens can apply for more than one board but can only serve on one board at a time. Call 339-6320 for additional information.

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Airport Advisory Board: Three year term. Two members may be from the following areas: Scott, Bollinger and Perry Counties. Meetings held second Tuesday at 11:30 a.m. at the Airport. Council member may serve as liaison. Staff contact - Airport Manager.

Board of Adjustment: Five year term. Meetings held first Thursday at 7:00 p.m. in City Council Chambers. Board considers requests for variances from the Zoning Ordinance provisions. Staff contact - City Planner.

Board of Appeals: Five year term. No more than two members from each of the following professions: (1) Registered design professional that is a registered architect or a builder or superintendent of building construction with at least 10 years experience; (2) Registered design professional with structural engineering or architectural experience; (3) Registered design professional with mechanical or plumbing engineering experience or a mechanical or plumbing contractor with 10 years experience; (4) Registered design professional with electrical engineering experience or an electrical contractor with at least 10 years experience; (5) Registered design professional with fire protection engineering experience or a fire protection contractor with at least 10 years experience. Meetings held second Thursday at 7:00 p.m. in City Council Chambers. Board considers appeals from the building codes. Staff contact - Building and Code Enforcement Manager.

Convention and Visitors Bureau Executive Board: Three year term after the initial board. Six members, three of which are appointed by the City Council and three appointed by the Cape Girardeau Area Chamber of Commerce Board of Directors. The City Manager serves as one of the City Council members, and the Chamber President serves as one of the Board of Directors members. Meeting held at least quarterly as called by the Convention and Visitors Bureau Director

Golf Course Advisory Board: Three year term. Meetings held fourth Thursday at noon at the A.C. Brase Arena Building. City Council member may serve as liaison. Purpose is to promote and develop the City's golf course facilities. Staff contact - Parks & Recreation Director.

Historic Preservation Commission: Three year term. Meetings held third Wednesday at 7:00 p.m. in City Council Chambers. Commission administers the Historic Preservation Ordinance and applications for landmarks and historical districts. Staff Contact - City Planner.

Liquor License Review Board: Four year term. Meetings held as needed and called by the Chief Review Officer. Purpose is to hear and rule on appeals to a Liquor License Suspension or Revocation.

Parks & Recreation Advisory Board: Four year term. Meetings held second Monday at 5:30 p.m. in City Council Chambers. Purposes is to develop and promote new and existing park and recreational facilities Staff contact - Parks & Recreation Director.

Planning & Zoning Commission: Four year term. Meetings held second Wednesday at 7:00 p.m. in the City Council Chambers. Commission reviews and recommends actions on zoning changes and land subdivision, and variances from the Development Code. Staff contact - City Planner.

Public Library Board: Three year term. Meetings held first Thursday at 7:00 a.m. at the Public Library. Council member may serve as liaison. Staff contact - Library Director.

River Campus Board of Managers: Three year term. Meetings held monthly. Members appointed by the City Council and the Semo University Board of Regents. Board supervises use of River Campus facilities.

Show Me Center Board of Managers: Three year term. Meetings held first Wednesday, every other month. Members appointed by the City Council and the Semo University Board of Regents. Board supervises use of Show Me Center facilities.

Special Business District Advisory Commission: Three year term. Meetings called by Commission Chairman at least one time per year. City Manager or designee serves as ex-officio member. Commission administers Downtown Special Business District. Staff contact - City Planner.

Tree Board: Three year term. Administers plan for care of public trees in parks and on streets. Meetings held Second Monday, bi-monthly beginning in February, at noon at the Osage Community Centre. Staff contact Parks & Recreation Director