FEE SCHEDULE
Effective July 1, 2019

Fees are non-refundable, unless an application is canceled by the City or the applicant. Upon receipt of written notification of cancelling an application, the applicant will receive a refund of any amount paid which exceeds the cost incurred by the City in processing and reviewing the application to date.

### APPLICATION FEES

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADMINISTRATIVE RELIEF - Planning Services Division</td>
<td>$75.00 application fee per section</td>
</tr>
<tr>
<td>CBD DESIGN STANDARDS APPROVAL - Planning Services Division</td>
<td>No fee</td>
</tr>
<tr>
<td>CERTIFICATE OF APPROPRIATENESS - Planning Services Division</td>
<td>No fee</td>
</tr>
<tr>
<td>EXCEPTION – Planning Services Division</td>
<td>$75.00 application fee per section</td>
</tr>
<tr>
<td>LOCAL HISTORIC DISTRICT DESIGNATION - Planning Services Division</td>
<td>$126.00 application fee</td>
</tr>
<tr>
<td>LOCAL HISTORIC LANDMARK DESIGNATION - Planning Services Division</td>
<td>$126.00 application fee</td>
</tr>
<tr>
<td>REZONING / SPECIAL USE PERMIT - Planning Services Division</td>
<td>$135.00 application fee + $80.00 if rezoning to Planned Development (PD)</td>
</tr>
<tr>
<td>VARIANCE - Planning Services Division</td>
<td>$75.00 application fee per section</td>
</tr>
<tr>
<td>BOARD OF APPEALS – Inspection Services Division</td>
<td>$150.00 application fee</td>
</tr>
<tr>
<td>LICENSE AND INDEMNITY – Engineering Division</td>
<td>$50.00 application fee</td>
</tr>
<tr>
<td>VACATION OF RIGHT-OF-WAY OR EASEMENT – Engineering Division</td>
<td>$150.00 application fee</td>
</tr>
<tr>
<td>ENVELOPES – Planning Services Division</td>
<td>$2.60 per adjacent property owner if not included with Application. This applies to Administrative Relief, Exception, Rezoning, Special Use Permit and Variance.</td>
</tr>
</tbody>
</table>
# INSPECTION FEES

**INFRASTRUCTURE IMPROVEMENTS / RELOCATIONS / MODIFICATIONS (STREETS, WATER, SANITARY SEWER, AND PUBLIC STORM WATER) - Engineering Division**

*Actual inspection costs*

## LICENSE FEES

**RESIDENTIAL RENTAL LICENSE - Inspection Services Division**

<table>
<thead>
<tr>
<th>Units</th>
<th>Fee</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>One (1) - five (5) units</td>
<td>$50.00</td>
<td>(renewable annually)</td>
</tr>
<tr>
<td>Six (6) or more units</td>
<td>$100.00</td>
<td>(renewable annually)</td>
</tr>
<tr>
<td>Re-inspection fee</td>
<td>$65.00</td>
<td></td>
</tr>
<tr>
<td>Missed inspection fee</td>
<td>$65.00</td>
<td></td>
</tr>
</tbody>
</table>

**License Renewal Late Fees**

$0.50 per day beginning on day 31 and every calendar day thereafter past renewal date

## TRADE LICENSES - Inspection Services Division

<table>
<thead>
<tr>
<th>License Type</th>
<th>Fee</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building trade licenses</td>
<td>$45.00</td>
<td>(renewable annually)</td>
</tr>
</tbody>
</table>

**License Renewal Late Fees**

$0.50 per day beginning on day 31 and every calendar day thereafter past renewal date

## PERMIT FEES

**BUILDING PERMITS - Inspection Services Division**

### Demolition

$75.00 (flat fee)

### New Construction and Additions

<table>
<thead>
<tr>
<th>Sq ft</th>
<th>Fee</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 1,000 sq ft</td>
<td>$0.125 per sq ft ($80.00 minimum)</td>
<td></td>
</tr>
<tr>
<td>1,000 sq ft – 2,500 sq ft</td>
<td>$125.00 + $0.125 per sq ft for area over 1,000 sq ft</td>
<td></td>
</tr>
<tr>
<td>2,501 sq ft – 10,000 sq ft</td>
<td>$250.00 + $0.125 per sq ft over 2,500 sq ft</td>
<td></td>
</tr>
<tr>
<td>Over 10,000 sq ft</td>
<td>$462.50 + $0.125 per sq ft for area over 10,000 sq ft</td>
<td></td>
</tr>
</tbody>
</table>

**Re-Inspection Fees**

$30.00 per inspection after the first two (2) inspections

### Remodeling

<table>
<thead>
<tr>
<th>Cost Range</th>
<th>Fee</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 - $3,000</td>
<td>$80.00</td>
<td></td>
</tr>
<tr>
<td>$3,001 - $10,000</td>
<td>$130.00 + $3.50 each additional $1,000 (next $7,000)</td>
<td></td>
</tr>
<tr>
<td>$10,001 - $50,000</td>
<td>$155.00 + $2.50 each additional $1,000 (next $40,000)</td>
<td></td>
</tr>
<tr>
<td>$50,001 - $100,000</td>
<td>$210 + $1.50 each additional $1,000 (next $50,000)</td>
<td></td>
</tr>
<tr>
<td>Over $100,000</td>
<td>$255 + $1.00 each additional $1,000 (over $100,000)</td>
<td></td>
</tr>
</tbody>
</table>

### Signs and Billboards

<table>
<thead>
<tr>
<th>Type</th>
<th>Fee</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sign</td>
<td>$65.00</td>
<td></td>
</tr>
<tr>
<td>Billboard</td>
<td>$50.00</td>
<td></td>
</tr>
</tbody>
</table>
### Miscellaneous

- Commercial driveway = $75.00
- Residential driveway = $65.00
- Driveway with culvert = $100.00
- Fence = $75.00
- Mobile home re-inspection = $30.00
- Retaining wall = $100.00
- Sidewalk = $65.00

### Electrical Permits - Inspection Services Division

- $3.00 per circuit
- $30.00 per service
- **$35.00 minimum** permit charge

### ROW/Excavation - Inspection Services Division

- Excavation with no pavement cut: $55.00
- Excavation with pavement cut: $100.00

### Wireless Communications Facilities – Inspection Services Division

- $100.00 per Small Wireless Facility
- $500.00 per Installation, Modification, or Replacement of a Utility Pole
- $150.00 per Collocation of a Small Wireless Facility to a City Utility Pole

### Floodplain Development - Engineering Division

- Development in the floodplain: $50.00
- Development in the floodway: $50.00

### Mechanical Permits - Inspection Services Division

- $0.20 per 1,000 BTU input of appliances
- $2.00 per 10 feet of pipe or portion thereof
- $20.00 to move meter
- **$40.00 minimum** permit charge

### Plumbing Permits - Inspection Services Division

- **$40.00 minimum** permit charge + $2.00 per fixture
- $30.00 cut wye into sewer main
- $30.00 septic tank installation

### Sanitary Sewer Permits - Inspection Services Division

#### Private Sewage Disposal System
- Single family: $30.00
- Multifamily, commercial, and industrial: $50.00

#### Sewer Connection for Parcel Outside the Boundaries of a Sewer District
- $250.00 per building served
**Sewer Main Connection**

$500.00 (flat fee)

**Sewer Service if Producing Industrial Wastes**

Residential or commercial building sewer permit: $30.00

Industrial building sewer permit: $35.00

**Sewer Tap Fees**

- ¾” water tap = $ 750.00
- 1” = $1,460.00
- 1 ½” = $2,640.00
- 2” = $3,820.00
- 3” = $9,010.00
- 4” & larger = $ 0.373 per est. gallon/day of volume for new connector

**WATER PERMITS - Inspection Services Division**

**Water Main Connection**

$500.00 (flat fee)

**Water Service Installation Fees**

- ¾” service line = $ 674.46
- 1” = $ 901.00
- 1 ½” = $2,059.02
- 2” = $2,593.92
- OVER 2” = $2,593.92 DEPOSIT – adjustments to reflect actual cost will be made after completion of work

**PLAN REVIEW FEES**

$80 plan review deposit due at the time building plans are submitted for review.

**COMMERCIAL BUILDING - Inspection Services Division**

New construction & additions: $80.00 + $.04 per sq ft

Remodels: $ 80.00 + 0.2% of the cost of construction

**RESIDENTIAL BUILDING – Inspection Services Division**

New construction & additions: $80.00 + $ 0.04 per sq ft

**SUBDIVISION PLAT - Planning Services Division**

Single-family or two-family residential: $20.00 per lot ($100.00 minimum) + recording fee

Multifamily residential: $20 per dwelling unit ($100.00 minimum) + recording fee

Non-residential: $20 per acre ($100.00 minimum) + recording fee

**Recording Fees**

- 18” x 24” = $44.00
- 24” x 36” = $69.00

* Recording fees are set by the Cape Girardreau County Recorder of Deeds Office and are subject to change.
STORMWATER MANAGEMENT (INCLUDING FILL / GRADING) - Engineering Division

Grading/fill permit: $100.00
Stormwater permit: $200.00