FENCE PERMIT APPLICATION

CITY *of* CAPE GIRARDEAU

DEVELOPMENT SERVICES DEPARTMENT, 401 INDEPENDENCE ST, CAPE GIRARDEAU, MO 63703 (573) 339-6327

Project Address

Describe Fence Type and Height

Fence Location (NOTE: A corner lot has two "front" yards, one for each street. The yard, or setback, is the distance from the building to the property line.)	**Total Construction Cost**
☐ Front Yard ☐ Side Yard ☐ Rear Yard	

Property Owner	Address	City, State, Zip
Telephone	Fax	Email

Contractor's Name

Contractor's Business Name	License Number
Mailing Address	City, State, Zip
Telephone	Email/Fax

CERTIFICATION

I CERTIFY THAT I AM THE OWNER IN FEE OR AGENT AUTHORIZED TO APPLY FOR THIS BUILDING PERMIT. I UNDERSTAND THAT THE SUBMITTAL OF INCOMPLETE PLANS OR FAILURE TO COMPLETE THIS APPLICATION IN ITS ENTIRETY MAY RESULT IN THE DELAY OF PLAN REVIEW AND PERMIT APPROVAL. I HAVE READ THE APPLICATION AND INFORMATION SHEET AND I FULLY COMPREHEND THE INFORMATION I AM REQUIRED TO SUBMIT FOR PLAN REVIEW.

_____ _____

Owner/Agent Signature Date

_____

Owner/Agent Printed Name

OFFICE USE ONLY

Date Received _____ Munis App# _____

FNC2012-_____

Revised 06/01/20

CITY OF CAPE GIRARDEAU
FENCE PERMIT APPLICATION
INFORMATION SHEET

Please read this information sheet in its entirety.

Submit the following items to the Development Services Department for review:

1. A completed fence permit application form.
2. Two copies of the site plan.

The site plan should include, but is not limited to, the following items:

1. A North arrow
2. Location of all existing structures on the lot
3. Building setback distances (building to property line on all sides)
4. Locations of all easements with relative widths
5. Locations of streets, driveways and sidewalks
6. Location of existing fences and retaining walls
7. Location of proposed fence(s) indicating type and height of each section of fence
8. Depth and diameter of postholes

Fences shall comply with Chapter 25, Article 6 of the City's Code of Ordinances (Ordinance #4944, adopted March 6, 2017)

It is the responsibility of the owner or the owner's agent to determine the location of property lines and to confirm no utilities are located within the construction area. The property owner or contractor is responsible for calling 1-800-DIG-RITE (1-800-344-7483) to make a locate request for utilities within the construction area. The landowner is responsible for determining if utility easements exist in the area of the planned fence. Note: Individual utility services, such as sanitary laterals, water service lines, or gas or electric service lines normally do not reside within an easement. Additionally, utility facilities can exist on public right of way in lieu of easement.

If the landowner requests a utility to move its facilities, the utility must approve the landowner's requested modification, and the landowner shall be responsible for all utility facility relocation costs.

If easements exist and the landowner proceeds with installing the improvement within the boundaries of the easements, the landowner assumes the responsibility and financial risk if the customer-installed-obstruction (i.e. fence) needs to be removed/modified due to existing or future utility facilities.

Inspection Services must be notified by the owner, agent or person in charge, when any portion of work is ready for inspection. All work must be inspected before any concrete is placed. This Permit expires 6 months from the date of issue.

Any questions pertaining to Electric or Natural Gas facilities should be directed to Ameren Missouri at 1-800-552-7583.

Submittals are subject to a minimum of five (5) business days for review. *Plan review will not begin before a completed permit application form is submitted.*