



DEMOLITION PERMIT APPLICATION
CITY of CAPE GIRARDEAU

DEVELOPMENT SERVICES DEPARTMENT, 401 INDEPENDENCE ST, CAPE GIRARDEAU, MO 63703 (573) 339-6327

Property Address/Location

Project Description

DO YOU ANTICIPATE CLOSING THE STREET? YES NO
 DO YOU ANTICIPATE ANY WORK IN THE RIGHT-OF-WAY, SUCH AS SIDEWALK, STREET, OR DRIVEWAY REPAIR? YES NO

IF YOU ANSWERED YES TO EITHER QUESTION, REFER TO INFORMATION SHEET.

Applicant/Tenant		Property Owner (if other than Applicant)	
Mailing Address		Mailing Address	
City, State, Zip		City, State, Zip	
Telephone	Email/fax	Telephone	Email/fax

Contractor's Name

Contractor's Business Name	License Number
Mailing Address	City, State, Zip
Telephone	Email/Fax

CERTIFICATION

I CERTIFY THAT I AM THE OWNER IN FEE OR AGENT AUTHORIZED TO APPLY FOR THIS DEMOLITION PERMIT. I UNDERSTAND THAT THE SUBMITTAL OF INCOMPLETE INFORMATION MAY RESULT IN THE DELAY OF REVIEW AND PERMIT APPROVAL. I HAVE READ THE APPLICATION AND INFORMATION SHEET AND I FULLY COMPREHEND THE INFORMATION I AM REQUIRED TO SUBMIT FOR REVIEW.

 Owner/Agent Signature

 Date

 Owner/Agent Printed Name

OFFICE USE ONLY

Date Received _____ Munis App# _____

Permit Number _____

- Water Disconnect received _____
- Sewer Disconnect received _____
- Gas Disconnect received _____
- Electric Disconnect received _____

CITY OF CAPE GIRARDEAU DEMOLITION PERMIT APPLICATION INFORMATION SHEET

Please read this information sheet in its entirety.

Development Services recently launched digital plan review. To take advantage of this service, email your completed application form to eplans@cityofcape.org. You will receive email notification to upload the supporting documentation. No paper submittal is required. For more information, visit www.cityofcape.org/eplans. There are no additional fees for digital plan review.

Process:

1. Complete the Demolition Permit Application and Water Disconnect form and submit to Inspection Services for review.
2. Complete the Ameren form for electric and gas disconnect and submit to Ameren. Ameren will contact Inspection Services once the electric and gas are disconnected.
3. Request a sewer disconnection inspection from Inspection Services. Typically, a request received before noon will be on the afternoon schedule, and a request received in the afternoon will be on the next morning's schedule.
4. Submittals are subject to a minimum five (5) business days review process. Once approved, Inspection Services will issue Demolition Permit.
5. Demolition shall be completed, and the site shall be restored, within 45 days of the issuance of the permit. The permit expiration date shall be clearly stated on the face of the permit card and all demolition and site restoration shall be completed by said posted date. All debris shall be removed within 10 days of demolition. (Ordinance 4702, dated 6/1/15)

Note:

- According to state regulations, it is assumed that uninspected structures in this class contain asbestos. As a result, all of the debris from the demolition and clean-up of the structures must be taken to a state-certified landfill for disposal.
- Demolition debris may be taken to the City's Transfer Station if the debris is tested and documentation is provided indicating the debris is free of contamination. Notify the Transfer Station at least 24 hours in advance of disposal, at (537) 334-7489 or (573) 339-6351.

Work in the Right-of Way:

1. Submit a right-of-way/excavation permit application with traffic control plan for review.
2. If sidewalk or driveway work will occur, submit appropriate permit applications. Inspection is required before pavement is re-installed.