



RIGHT-OF-WAY / EXCAVATION PERMIT APPLICATION
CITY of CAPE GIRARDEAU

COMMUNITY DEVELOPMENT, 44 N. LORIMIER ST, CAPE GIRARDEAU, MO 63701 (573) 339-6327

Project Address/Intersection _____

Project Description (Include drawing indicating traffic control plan, if applicable) _____

TRAFFIC CONTROL PLAN MUST BE ATTACHED FOR ALL SIDEWALK AND STREET LANE CLOSURES AND DETOURS

At the minimum, all traffic control plans must include two (2) advance warning signs in each direction, work zone protection, detour signs and arrows to direct pedestrians and motorists through or around to the other side of the closure. Additional requirements may be requested by the City on a case by case basis.

Pavement cut deposit is required, please see current fee schedule.

Beginning Date _____

Ending Date _____

Sidewalk Cut Required?

YES

NO

Dimensions of Cut _____

Street Cut Required?

YES

NO

Dimensions of Cut _____

Type of Pavement _____

Responsible Person _____

Contractor's Name _____

Responsible Company _____

Contractor's Business Name _____

Mailing Address _____

City, State, Zip _____

Mailing Address _____

City, State, Zip _____

Telephone _____

Email _____

Telephone _____

Email _____

CERTIFICATION

I CERTIFY THAT I AM THE OWNER IN FEE OR AGENT AUTHORIZED TO APPLY FOR THIS RIGHT-OF-WAY/EXCAVATION PERMIT. I UNDERSTAND THAT THE SUBMITTAL OF INCOMPLETE INFORMATION OR FAILURE TO COMPLETE THIS APPLICATION IN ITS ENTIRETY MAY RESULT IN THE DELAY OF REVIEW AND PERMIT APPROVAL. I HAVE READ THE APPLICATION AND INFORMATION SHEET AND I FULLY COMPREHEND THE INFORMATION.

Owner/Agent Signature

Date

Owner/Agent Printed Name

OFFICE USE ONLY

Date Received _____

Munis App# _____

EG _____

Traffic Control Plan approved _____

**CITY OF CAPE GIRARDEAU
RIGHT-OF-WAY/EXCAVATION PERMIT APPLICATION
INFORMATION SHEET**

Please read this information sheet in its entirety.

Submit the following items to the Development Services Department for review:

1. Right-of-way/Excavation Permit Application
2. Traffic control plan, indicating location of work, location of detour signage or other signage, content of each sign, and timeframe estimate of when right-of-way will be closed

Once the traffic control plan is approved, allow minimum three (3) business days for a press release before starting work.

Plans submitted shall detail complete compliance with City of Cape Girardeau Engineering Specifications.

Submittals are subject to a minimum five (5) business days review process. Plan Review will not begin before the completed permit application form and other required documents are submitted.

The contractor is responsible for notifying property owners affected by the right-of-way closure, emergency personnel (including police, fire and ambulance) and schools.

All driveway and excavation permits for State Highways, i.e. Routes K and W, Highways 61, 177 and 74, shall be obtained from the Missouri Department of Transportation: (573) 472-5389.

Inspections:

Several inspections are required, depending on the type of work:

Street/sidewalk: contact Public Works Special Project Coordinator, (573)339-6351, to verify subgrade depth and reinforcement before pavement is installed, and again after pavement is installed.

Water and Sewer main extensions or repair: contact Engineering, (573)339-6327

Laterals or service connections: contact Inspection Services, (573)339-6327

Stormwater: Please contact Stormwater Coordinator Andrew Maurer, (573) 339-6746, to verify all stormwater inspections and requirements are met.