

BOARD OF ADJUSTMENT

MEETING MINUTES

March 4, 2021

City Hall – Council Chambers

Regular Members Present: Larry Caldwell, Charles Haubold, Tim Kelley, Skip Smallwood, William Whitlock

Regular Members Absent: None

Alternate Members Present: Ron Robertson

Alternate Members Absent: Ed Hart, Dave Hinton

Staff Present: Carol Peters, Ryan Shrimplin

Call to Order

Chairman Haubold called the meeting to order at 7:00 p.m.

Approval of Minutes

The minutes of the February 4, 2021 meeting were unanimously approved upon a motion made by Mr. Smallwood and seconded by Mr. Whitlock.

OTHER ITEMS AND COMMUNICATION

Amendment to the Rules of Procedure

Mr. Shrimplin presented an amendment to the Board of Adjustment Rules of Procedure. He explained that the City Council recently changed the term limit for the City's advisory boards from three (3) full consecutive terms to two (2) full consecutive terms. This change, along with other wording and formatting changes to standardize the document with other advisory boards, prompted the proposed amendment. Mr. Shrimplin stated that the powers and duties of the Board include: hearing and deciding appeals of actions taken by City Staff in enforcing the Zoning Ordinance or Floodplain Management Regulations where it is alleged such actions were in error; hearing and deciding requests for variances from the Zoning Ordinance or Floodplain Management Regulations; and hearing and deciding requests for liquor license consent (required when the liquor establishment is within 200 feet of a school or church). The current Rules state that amendments may be introduced at any meeting of the Board and voted on at any subsequent meeting. He asked the Board members to review the amendment prior to the next meeting.

Board Appointment Recommendation

Chairman Haubold explained that Mr. Caldwell will reach his term limit as a member of the Board of Adjustment prior to the next meeting. A motion was made by Mr. Smallwood and seconded by Mr. Kelley to recommend that the City Council appoint Ron Robertson to fill the upcoming vacancy. The motion passed unanimously. Chairman Haubold noted that Mr.

Robertson is currently an alternate member of the Board; if he does get appointed, then the Board will need to make a recommendation on an appointment to fill that vacancy. Mr. Smallwood stated that it would be nice if the candidates appeared before the Board to introduce themselves prior to the Board's appointment recommendation.

Board Communication

There were no communication items from the Board members.

Staff Communication

There were no communication items from the City staff.

Adjournment

There being no further business, the Board voted unanimously to adjourn the meeting at 7:25 p.m. upon a motion made by Mr. Smallwood and seconded by Mr. Caldwell.

Respectfully submitted by:



William Whitlock, Secretary