

City of Cape Girardeau, Missouri



401 INDEPENDENCE
P.O. BOX 617
CAPE GIRARDEAU, MO 63702
Phone: 573-334-1332 Fax: 573-335-7946



Application for Change in Managing Officer

Check One or More:

- 3.2% Non-Intoxicating Beer by Drink
- 5% Beer by Drink
- Retail Liquor by the Drink
- Original Package 3.2% Beer
- Original Package 5% Beer
- Original Package Liquor
- Wholesalers of Malt Liquor not in excess of 5%
- Wholesalers of Intoxicating Liquor in excess of 5%

Name of Corporation _____

D/B/A _____

Current License No. _____

CORPORATION

1. The full name (and maiden name if applicable) of the managing officer of the corporation for which this license is sought is _____
Drivers License No. _____
2. The place of residence of the managing officer is _____
3. How long immediately preceding the date of this application has he/she lived there? _____
4. What was his/her place of birth? _____ Date of birth? _____
5. How long immediately preceding the date of this application has he/she resided in the State of Missouri? _____
6. Is he/she a native born citizen of the United States? _____ Naturalized citizen? _____
7. If he/she is a naturalized citizen, give the date of admission to citizenship and court in which he/she was admitted to citizenship _____
8. In what city, town, or village does he/she pay taxes? _____
9. Is he/she a legal voter in the City of Cape Girardeau? _____
If so, in what ward does he/she vote? _____
10. Is the managing officer thereof, or any member of his household or immediate family interested directly or indirectly in any other license issued by the City of Cape Girardeau which is not in force? _____ If so, give details _____
11. Has the managing officer thereof, or any member of his household or his immediate family, at

- any time in the past held a license from the City of Cape Girardeau? _____
If so, give name of such licensee and location of premises _____
12. Has the managing officer, or any member of his household or immediate family, ever made application for license from the Supervisor of Liquor Control or the City of Cape Girardeau, which was denied? _____ If so, name the applicant, approximate date of denial and details regarding same _____
13. Has the managing officer thereof, or any member of his household or immediate family, ever had ever had any license issued by the Supervisor of Liquor Control of the State of Missouri or by the licensing authority of any state or city suspended or revoked? _____
If so, give details _____
14. Describe the duties the managing officer performs for the corporation, if any. _____
15. Is the managing officer a stockholder in the corporation? _____
16. Is the managing officer a member of the Board of Directors of the corporation? _____
17. Has the managing officer ever been employed by a person, partnership or corporation that has had a license revoked or suspended by the Supervisor of Liquor Control of the State of Missouri? _____ If so, give details _____
18. Has the managing officer, above named, ever been arrested or indicted for the violation of any Federal Law or law of the State of Missouri or of any other state? _____
If so, give details _____
19. Has the managing officer ever been convicted of any crime in any Missouri Court or in any court of any other state or country, or any Federal court? _____
If so, give details _____
20. Has he/she ever been convicted of the violation of any ordinance of any city relating to intoxicating liquor, gambling, immorality, fighting, or peace disturbance? _____
If so, give details _____
21. Has the managing officer above named, or any member of his household or his immediate family, ever been convicted of any Federal law, or law of any state concerning intoxicating liquor? _____ If so, give details as to each conviction, giving name of person convicted, date, nature of offense, court where sentence was entered, and sentence or fine imposed _____
22. Who is your landlord? _____
23. Does the managing officer above named have any interest directly or indirectly in any brewery, winery, distillery, rectifying or blending plant or wholesale liquor concern either as part owner, stockholder, agent employee, or otherwise? _____
If so, give details _____
24. Has any bonding company ever refused to sign a bond for the managing officer? _____
If yes, state what circumstances _____

Criminal Records and Identification Division General Information

The Missouri Criminal Records Repository (MCRR), collects, maintains, and disseminates Criminal History Record Information (CHRI) as defined by 43.500 and 589.400 RSMo.

Criminal History Record Information is information collected by criminal justice agencies on individuals consisting of arrests, prosecution, a final disposition, correctional supervision, and release. All felony and serious misdemeanor arrests (referred to as reportable arrests) including offender registration information as defined under 589.400, RSMo. and all alcohol and drug related traffic offenses are reportable to the MCRR.

Criminal history records are designated as open or closed.

•Open records

1. arrest record for 30 days following arrest.
2. arrest record for which charges have been filed.
3. court disposition of guilty.
4. suspended imposition of sentence during probation period.

•Closed records

1. arrest record after 30 days following arrest.
2. nolle prossed.
3. dismissed.
4. found not guilty.
5. suspended imposition of sentence after probation completed.

•Closed records are accessible to certain groups designated in section 610.120, RSMo.

- MCRR will only release closed records to those noncriminal justice entities entitled to closed records, when the criminal record check is based on a fingerprint search which will assure the identity of the subject in question.
- Any person can receive their own record, open and closed, by submission of fingerprints and required fee.

Any requester may receive open record information.

Closed records are accessible by the following, in accordance with 610.120 RSMo, with the submission of fingerprints and required fee.

FBI Record requests

- The FBI files are open to criminal justice agencies for the administration of criminal justice.
- The FBI has only open files in that if someone has the authority to receive the records, they receive all that is on file.
- The FBI allows access to their files to noncriminal justice agencies for certain purposes for a fee.
 - The purpose for the record check must be set forth in the federal regulations.
 - The state, from which the noncriminal justice request originates, must have a state statute specifying the entity has state authority to check the FBI files for the purpose specified.
 - Fingerprints must be submitted before the FBI will release their files to a noncriminal justice entity.
 - The result of the federal record search must terminate at a governmental agency and is not to be released to a private entity.
- All requests into the federal file from the state entities must come through and be stamped by MCRR.
- Effective 10-01-2007, Federal record checks for noncriminal justice entities are \$19.25 for licensing or employment checks and \$15.25 for volunteers to those covered care facilities.

PENALTY - A person who knowingly violates any provision of section 43.532, 43.540, 610.100, 610.105, 610.106, or 610.120 is guilty of a class A misdemeanor.

NOTE: IF YOU SEND YOUR CRIMINAL RECORDS BACKGROUND CHECK DIRECTLY TO THE STATE HIGHWAY PATROL, BE PREPARED FOR A 6 TO 8 WEEK DELAY IN PROCESSING. IF YOU WOULD LIKE TO EXPEDITE YOUR CRIMINAL RECORDS BACKGROUND CHECK, YOU MAY CONTACT THIS COMPANY IN JEFFERSON CITY WHICH WILL TURN THE BACKGROUND CHECK AROUND WITHIN A TWO TO THREE DAY TIMEFRAME. THEY CHARGE A NOMINAL FEE OF APPROXIMATELY \$25.00 FOR THIS SERVICE.

CONTACT INFORMATION:

MISSOURI RECORD SERVICE
1406 MISSOURI BLVD., SUITE F
JEFFERSON CITY, MO. 65101

TEL. # - (573) 893-4428
FAX # - (573) 893-2396