

**CITY OF CAPE GIRARDEAU, MISSOURI  
ADVISORY BOARD APPLICATION**

Name \_\_\_\_\_ Telephone: Day \_\_\_\_\_

Home Address \_\_\_\_\_ Evening \_\_\_\_\_

E-mail Address \_\_\_\_\_ Mobile \_\_\_\_\_

Year Current Residence in Cape Girardeau Began \_\_\_\_\_

Current Employer and Position \_\_\_\_\_

Previous Employers and Positions \_\_\_\_\_

Number in priority order the Board(s) you are interested in serving on?

- |   |   |
|---|---|
| _____ Airport Advisory Board              | _____ Parks & Recreation Advisory Board             |
| _____ Board of Adjustment                 | _____ Planning & Zoning Commission                  |
| _____ Board of Appeals                    | _____ Public Library Board                          |
| _____ Board of Examiners                  | _____ River Campus Board of Managers                |
| _____ Girardeau Goes Green Advisory Board | _____ Show Me Center Board of Managers              |
| _____ Golf Course Advisory Board          | _____ Special Business District Advisory Commission |
| _____ Historic Preservation Commission    | _____ Tree Board                                    |

Special Qualifications for specific board(s) (include past board service): \_\_\_\_\_

State why you are interested in serving on this board: \_\_\_\_\_

Educational Background: \_\_\_\_\_

Community Activities (Include offices held and committee service): \_\_\_\_\_

Meeting time(s) convenient for you: (Please check one in A and one in B)

- A. Weekly \_\_\_\_\_ Monthly \_\_\_\_\_ Anytime \_\_\_\_\_  
B. Morning \_\_\_\_\_ Noon \_\_\_\_\_ Afternoon \_\_\_\_\_ Evening \_\_\_\_\_ Anytime \_\_\_\_\_

Would you like to receive news from the City via e-mail?  Yes  No

Would you like to attend a City Council Study Session when your application comes up for consideration?  Yes  No

By signing this document, you agree to serve and attend regularly. Three (3) consecutive absences, or four (4) absences in any twelve (12) consecutive months, will result in your position being automatically forfeited on the board/commission.

Signed \_\_\_\_\_ Date \_\_\_\_\_

\*\* Board Member Summary Sheets are valid for one year from the date that they are signed.

**Return to the City Manager's Office, P.O. Box 617, Cape Girardeau, MO 63702-0617.**

## CITIZEN ADVISORY BOARDS

The City Council appoints a number of boards to serve in an advisory capacity. The Council welcomes all citizens to apply for appointment to any advisory board they are interested in. To apply, please complete the Board Member Summary Sheet on the reverse side and return to the City Manager's Office. Citizens can apply for more than one board but can only serve on one board at a time. An additional form is required for the Ethics Commission. Call 339-6320 for additional information.

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**Airport Advisory Board:** Three year term. Two members may be from the following areas: Scott, Bollinger and Perry Counties. Meetings held second Tuesday at 5:00 p.m. at the Airport Restaurant. Council member may serve as liaison. Staff contact – Airport Manager.

**Board of Adjustment:** Five year term. Meetings held first Thursday at 7:00 p.m. in City Council Chambers. Board considers requests for variances from the Zoning Ordinance provisions. Staff contact – Inspection Services Director.

**Board of Appeals:** Five year term. No more than two members from each of the following professions: (1) Registered design professional that is a registered architect or a builder or superintendent of building construction with at least 10 years experience; (2) Registered design professional with structural engineering or architectural experience; (3) Registered design professional with mechanical or plumbing engineering experience or a mechanical or plumbing contractor with 10 years experience; (4) Registered design professional with electrical engineering experience or an electrical contractor with at least 10 years experience; (5) Registered design professional with fire protection engineering experience or a fire protection contractor with at least 10 years experience. Meetings held second Thursday at 7:00 p.m. in City Council Chambers. Board considers appeals from the building codes. Staff contact – Inspection Services Director.

**Board of Examiners:** Three year term. Seven members must be licensed in and actually engaged in working at one of the construction trades at the time of appointment. Four members must have 6 years practical experience in their construction trade, and no more than two of each of the following: plumber, mechanical installer, electrician, construction contractor, master drainlayer or plumbing fixture installer. One member need not be a licensed practitioner of the construction trades. Two members may be residents of Cape Girardeau County if hold a valid trades license. Meetings held first Wednesday at 7:00 p.m. in City Council Chambers. Board considers applications for building trades licenses. Staff contact – Inspection Services Director.

**Girardeau Goes Green Advisory Board:** Three year term. Meetings held second Tuesday of each month. Two ex-officio members with special expertise residing in Cape Girardeau County can be appointed. Purpose is to develop cost effective recommendations on how the City organization can reduce its environmental impact, enhance its sustainability, and serve as a role model for the region. Staff contact – Assistant to City Manager.

**Golf Course Advisory Board:** Three year term. Meetings held fourth Thursday at noon at the A.C. Brase Arena Building. City Council member may serve as liaison. Purpose is to promote and develop the City's golf course facilities. Staff contact – Parks & Recreation Director.

**Historic Preservation Commission:** Three year term. Meetings held third Wednesday at 7:00 p.m. in City Council Chambers. Commission administers the Historic Preservation Ordinance and applications for landmarks and historical districts. Staff Contact – City Planner.

**Parks & Recreation Advisory Board:** Four year term. Meetings held second Monday at 5:30 p.m. in City Council Chambers. Purposes is to develop and promote new and existing park and recreational facilities. Staff contact – Parks & Recreation Director.

**Planning & Zoning Commission:** Four year term. Meetings held second Wednesday at 7:00 p.m. in the City Council Chambers. Commission reviews and recommends actions on zoning changes and land subdivision, and plans for the city. Staff contact – City Planner.

**Public Library Board:** Three year term. Meetings held fourth Thursday at 7:00 a.m. at the Public Library. Council member may serve as liaison. Staff contact – Library Director.

**River Campus Board of Managers:** Three year term. Meetings held monthly. Members appointed by the City Council and the Semo University Board of Regents. Board supervises use of River Campus facilities.

**Show Me Center Board of Managers:** Three year term. Meetings held first Wednesday, every other month. Members appointed by the City Council and the Semo University Board of Regents. Board supervises use of Show Me Center facilities.

**Special Business District Advisory Commission:** Three year term. Meetings called by Commission Chairman at least one time per year. City Manager or designee serves as ex-officio member. Commission administers Downtown Special Business District. Staff contact – City Planner.

**Tree Board:** Three year term. Administers plan for care of public trees in parks and on streets. Meetings held Second Monday, bi-monthly beginning in February, at noon at the Osage Community Centre. Staff contact – Parks & Recreation Director.